

Cyber Village Academy - Policy 209

Orig. 1995

Rev. 2003

New revisions in yellow- 4/29/2021

209 SCHOOL BOARD CODE OF ETHICS

I. PURPOSE

The purpose of this policy is to assist Cyber Village Academy School Board members in recognizing the role of individual school board members and the contribution that each must make to develop an effective and responsible school board. understanding his or her role as part of a School Board and in recognizing the contribution that each member must make to develop an effective and responsible School Board.

II. GENERAL STATEMENT OF POLICY

Each school board member shall follow the code of ethics stated in this policy.

A. AS A MEMBER OF THE SCHOOL BOARD I WILL:

1. Attend School Board meetings
2. Come to the meetings prepared for discussion of the agenda items.
3. Listen Listen to the opinions and views of others (including, but not limited to, other School Board members, administration, staff, students, and community members).
4. Recognize the integrity of my predecessors and associates.
5. Appreciate the merit of their work—the work done by my predecessors.
6. Be motivated only by a desire to serve the pupils of my district.
7. Attempt to inform myself on the proper duties and functions of a Cyber Village Academy School Board member.
8. Recognize that it is my responsibility, together with other school board members, to see that the schools are properly run, not to run them myself.
9. Work through the administration employees of the school board – not over or around them.
10. Recognize that school business may be legally transacted only in an open meeting of the school board.

B. IN PERFORMING THE PROPER FUNCTIONS OF A SCHOOL BOARD MEMBER I WILL:

1. Perform under education policies unless necessity requires otherwise.
2. Function in meeting the legal responsibility that is mine as part of a policy-forming body – not as an administrative officer.
3. Consider myself a trustee of public education and do my best to protect, conserve, and advance its progress.

C. TO MAINTAIN RELATIONS WITH OTHER MEMBERS OF THE SCHOOL BOARD I WILL:

1. Respect the right of others to have and express opinions.

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2. Recognize that authority rests with the school board in legal session – not with the individual members of the school board except as authorized by law.
 3. Make no disparaging remarks, in or out of school board meetings, about other members of the school board or their opinions.
 4. Recognize that to promise in advance of a meeting how I will vote on any proposition is to close my mind and agree not to think through other points of view which may be presented to the meeting.
 5. Make decisions in school board meetings only after all sides of debatable questions have been presented.
 6. Delegate details of school board action to administrative employees.
 7. Insist that special committees be appointed to serve only in an advisory capacity to the school board.
- D. IN MEETING MY RESPONSIBILITIES TO MY COMMUNITY I WILL:
1. Attempt to appraise both the present and future educational needs of the school district.
 2. Attempt to obtain adequate financial support for the school program.
 3. Interpret the needs and attitudes of the community and do my best to translate them into the educational program of the school district.
 4. Consider it an important responsibility to interpret the educational program of the school as it relates to the needs of the community.
 5. ~~Insist that business transactions of the school district be on an ethical, open, and above board basis.~~ Insist that business transactions of the school district be ethical and open.
- E. IN WORKING WITH THE DIRECTOR AND STAFF I WILL:
1. Hold the director responsible for the administration of the school district.
 2. Give the director authority commensurate with their responsibility.
 3. Assure that the school district will be administered by the best professional personnel available.
 4. Consider the recommendation of the director in the ~~appointment-hiring~~ of all employees.
 5. Participate in school board action after considering the recommendation of the director and only after the director has furnished adequate information supporting the recommendation.
 6. Expect the director to keep the school board adequately informed at all times through both oral and written reports.
 7. Spend adequate time in school board meetings on educational policies.
 8. Give the director counsel and advice
 9. Recognize the status of the director as a ~~non-voting~~, ex officio member of the school board.

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10. Refer all complaints to the proper administrative officer or insist that they be presented in writing to the whole school board. See Cyber Village Academy Policy 103 – Complaints.

11. Present any personal criticisms of employees to the director. *(Up for discussion: Policy from KCS: Except for participation in School Board deliberation about whether the Executive Director has achieved any reasonable interpretation of School Board policy, School Board members will not express individual judgments of performance of employees or the Executive Director.)*

12. Provide support for the director and employees of the school district so they may perform their proper functions on a professional level.

F. IN FULFILLING MY LEGAL OBLIGATIONS AS A SCHOOL BOARD MEMBER I WILL:

1. Comply with all federal, state and local laws relating to my function as a school board member
2. Comply with all school district policies as adopted by the school board.
3. Abide by all rules and regulations as promulgated by the Minnesota Department of Education and other federal and state agencies with jurisdiction over school districts.

To Be Discussed: *Additional expectations from KCS that can be added:*

4. *Recognize that school district business may be legally transacted only in a meeting of the School Board.*
5. *Avoid conflicts of interest and refrain from using my School Board position for any personal gain.*
6. *Take no private action that will compromise the School Board or administration.*
7. *Guard the confidentiality of information that is protected under applicable law.*

III. *To Be Discussed: REVIEW OF POLICY*

School Board members will annually review this policy at its organizing meeting held in June. School Board members will sign the attached document acknowledging receipt of the policy and be attached once signed.

Legal References: Minn. Stat. § 123B.02, Subd. 1 (School District Powers)
Minn. Stat. § 123B.09 (School Board Powers)
Minn. Stat. § 123B.143, Subd. 1 (Superintendent)

Cross References: MSBA Service Manual, Chapter 1, School Board Member Code of Ethics

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We, the undersigned, as Cyber Village Academy School Board members, have read and acknowledge the receipt of Cyber Village Academy Policy 209 - Board Member Code of Ethics for the (Fiscal/Academic?) year _____ to _____.

Board Chair (Printed Name) Board Chair (Signature)

Board Vice Chair (Printed Name) Board Vice Chair (Signature)

Board Secretary(Printed Name) Board Secretary (Signature)

Board Treasurer(Printed Name) Board Treasurer (Signature)

Board Member (Printed Name) Board Member (Signature)

Board Member (Printed Name) Board Member (Signature)

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