

## Records Release Form

School Year: 2016-2017

**PLEASE RETURN TO:** Nicole Mayo  
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[nmayo@cybervillageacademy.org](mailto:nmayo@cybervillageacademy.org)  
Fax: 651-523-7113

Name of Student: \_\_\_\_\_ Birth Date: \_\_\_\_\_

Last School Attended: \_\_\_\_\_

School Address: \_\_\_\_\_

School Telephone: ( \_\_\_\_\_ -) \_\_\_\_\_ - \_\_\_\_\_ Fax: ( \_\_\_\_\_ -) \_\_\_\_\_ - \_\_\_\_\_

**The above named student has enrolled in Cyber Village Academy for the 2016-2017 school year. The student will be starting at CVA on \_\_\_\_\_, 2016.**

Please send the following information:

- Transcript of subjects and grades
- Achievement, scholastic aptitude, and any other standardized test scores
- Administrative data (attendance, discipline)
- MARSS Number- \_\_\_\_\_
- Psychological reports and/or Discipline reports
- Special Education information: assessment reports, evaluation materials IEPs, periodic reviews, other pertinent information
- 504 Accommodation information
- Student health and immunization records

Parent permission is no longer required for educational records sent between educational institutions (Minnesota Government Data Practices Act, Minn. Stat § 13.32, subd. 3, the Family Educational and Privacy Rights Act, U.S.C. title 20, § 1232G(B)(1)(I), and the Code of Federal Regulations, Title 34, § 99.36.)

A school cannot withhold records because a student owes them money. (Statute 123B.73)