

# Cyber Village

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A C A D E M Y

Inspiring, challenging, and preparing  
students on campus & online

## **CVA's Safe Learning Plan** **August 7th, 2020**

**Mission:** Cyber Village Academy prepares students to meet the challenge of a rapidly changing world with confidence by helping them to become knowledgeable, caring, and active citizens who value academic rigor, integrity, self-reliance and compassion.

**Vision:** Inspiring, challenging and preparing students on campus and online

**Values:** Respect, Responsibility, Hard Work, High Expectations and Positive Attitude

**Core Practices:** Restorative Practices, Culturally Relevant Teaching and Student Engagement Leading to Empowerment are the guiding principles that CVA is committed to. We believe these practices help ensure a learning environment and community founded in our mission, vision and values.

Cyber Village Academy (CVA) is committed to providing a high quality education, while doing our best to ensure a safe, healthy learning environment. During these unprecedented times, we are taking into consideration the Minnesota Department of Education (MDE) and Minnesota Department of Health (MDH) guidance along with the feedback from our stakeholders. We will continuously monitor the various data sources for our county in regard to COVID-19 cases and also look at the current happenings within our immediate CVA community to choose an education model. Appropriate adjustments to the programming will be considered based on feedback from our stakeholders and most recently available data.

This safe learning plan has been developed throughout the summer by our leadership team and an advisory group including CVA staff, students, parents and board members. We appreciate your patience and understanding as we continue to monitor data and move between the 3 phases as seamlessly as possible throughout the year.

Priorities in this plan:

- Safety of students, staff, family and community
- Social, emotional health of students and staff (Wellness)
- Relationships with students, staff, family and community
- Academic Excellence through inspiring, challenging and preparing students

*In order to meet these guidelines and priorities along with our mission statement, specifically the portion of “preparing students to meet the challenge of a rapidly changing world” we have decided to return to school in an **altered hybrid model with the option for all students Grade K-12 to choose 100% online learning each semester.*** This is phase two of our three phase plan, where we will deliver curriculum 100% online with options for Study Center 5 days a week. In addition, our goal is to provide opportunities for students to have direct “face to face” instruction time with teachers. Our focus will be to enhance opportunities for our youngest students (Grades K-4) to have additional time in the building with direct instruction and time for social interaction. The amount of time will be dependent on current guidelines set forth by the Department of Health.

### **Fusion Program**

**Students will move through the phases depending on the guidance from MDE/MDH and our community. Here are the key changes for Fusion 2020-2021 school year:**

- Block Schedule for Middle & High School students
- 8 mini terms throughout the year for Middle & High School students
- 3-4 courses each term
- Data driven Three Phases Model

**Phase 1: Regular Hybrid Model**

Monday - Wednesday: on campus

Thursday & Friday: Online with study center option

- MDE/MDH Health guidelines will be followed:
  - Masks required
  - PPE for direct support student services
  - Hygiene education and practices incorporated in on-campus activities
  - Daily cleaning and frequent cleaning of high touch surfaces throughout the day
  - Limit to nonessential visitors/volunteers/external groups
  - Discontinue large gatherings/activities that do not allow for social distancing
  - Monitoring and excluding for illness (temperature scan when entering building)
- Note: If we are not able to successfully implement the required health practices for in-person or hybrid learning, we will move to distance learning for all students (Phase 3).

**Phase 2: 100% online learning with Study Center (Altered Hybrid program)**

- Opportunity for students to be on campus for direct instruction and socialization
- Study Center & Teacher support: Sign-up required
- Essential Care Worker (Tier 1) students ages 12 and under are priority for Study Center, followed by highest need students including the following student groups: Special Education, Free & Reduced Lunch, Homeless, ELL, Title I, ADSIS students
- MDE/MDH Health guidelines and requirements will be followed:

Additional requirements for Phase 2:

  - Social distancing of 6 feet at all times in school buildings, this may vary for different age groups.
  - Various social distancing requirements may be in place in Phase 2. For example, Grades K-4 may not be required to follow social distancing requirements, therefore more students may be able to participate in class, while all Middle and High School students and staff would be required to practice strict social distancing.
  - School facilities at 50% capacity
  - Transportation at 50% capacity
  - Sufficient staffing levels to meet the requirements of the model
- Note: If we are not able to successfully implement the required health practices for in-person or hybrid learning, we will move to distance learning for all students (Phase 3).

**Phase 3: 100% Distance Learning**

- No Study Center
- Only essential care worker students would be allowed on campus for child care
- MDE/MDH Health guidelines and requirements will be followed.

**When moving between phases CVA will use the best and most recent available data sources:**

- 1) MDH/CDC Guidance
- 2) MDE Guidance
- 3) Stakeholder feedback (ongoing throughout the year)
- 4) Success of current model
- 5) Student/family/staff needs and desires

**The 8-Mini Term Calendar/Block Scheduling:**

[2020-2021 School Calendar](#)

Based on feedback from our surveys to families, students and staff we have decided to move to a block schedule with mini-terms. This will allow students and staff to focus on fewer classes (3-4) per term.

Various research states that this allows students and teachers to go into subject areas with greater depth and become engrossed in the subjects rather than rush through material. (Brown University) Also according to the National Education Association the following are benefits of block scheduling: Students have more time for reflection and less information to process over the course of a school day, students retain information longer and teachers see fewer students during the day, giving them more time for individualized instruction.

## Daily Schedules:

### Elementary (Grade K-4):

- Students will have the opportunity to be on campus Monday - Wednesday from 8:30 - 11:30am and receive direct instruction from their teachers and socialize with their classmates. (Sign-up required: cohorts will be assigned - Phase 2 option)
- Students will have the choice to attend school 100% online and join direct instruction time through a Zoom meeting
- Students can attend Study Center 5 days a week from 8:30 a.m. - 3:30 p.m. (Sign-up required: cohorts will be assigned - Phase 2 option)

Sample Schedule below for Monday - Wednesday, Thursday & Friday 100% online

	Monday - Wednesday	Location:
8:30 - 8:50 (Live/Virtual)	Advisory - Check In	On campus or Online with teacher
8:50 - 11:30 (Live/Virtual)	Academics & Social Skills development with teachers	On campus or Online with teacher
11:30 - 11:40 (Live/Virtual)	Transition time	On campus or Online with teacher
11:40 - 12:40 (Virtual)	Lunch/Recess/Social Time	Study Center or Online
12:40 - 3:30 (Virtual)	Independent Learning with lesson delivery from teacher, scheduled office hours	Study Center or Online
Note:	2-3 hours academic instruction, 2-3 hours flexible learning time	

Note: Individual grade levels (K-4) will have their own schedule. Each phase may have a slightly different schedule and expectation for student participation based on requirements and space restrictions.

### **Middle School & High School (Grade 5-12): Block Scheduling**

- Students will be assigned 3-4 courses per term with 80 min classes
- Students can attend Study Center 5 days a week from 8:30 a.m. - 3:30 p.m. and join each scheduled class through a Zoom meeting from their assigned classroom. (Sign-up required: cohorts will be assigned - Phase 2 option)
- Student attendance will be taken based on presence at school and/or attendance at zoom lessons in addition to work completion. Please refer to the upcoming 2020-2021 handbook for attendance policy.
- Students will receive monthly progress updates through PowerSchool
- Students will earn credit at the end of each semester
- Direct Instruction through Office Hours Thursday & Friday 10:30 a.m. - 1:30 p.m. (Sign-up required: cohorts will be assigned - Phase 2 option)
- Students are required to sign-in at the beginning of each class period through Zoom for each class and advisory Monday-Wednesday. Teachers will individually structure each day based on the learning objectives for the day and unit.
- Moodle will be the learning management system that students and parents can access to follow classroom instruction and assignments.
- Lessons will be recorded and posted at the end of each day for students to access if they are unable to attend a live lesson.

Sample Schedule below for Monday - Wednesday, Thursday - Friday 100% online

<b>8:30 - 8:50 a.m.</b>	Advisory: Morning activities (e.g., synchronous class discussion, video message from teacher, culture and relationship building activity, review/preview of learning)
<b>8:50 - 10:10 a.m.</b>	Period 1: Academic Block: Zoom
<b>10:10 - 10:20 a.m.</b>	Creativity/Movement Break
<b>10:20 - 11:40 a.m.</b>	Period 2: Academic Block: Zoom
<b>11:40 - 12:10 p.m.</b>	K-6 Lunch & 7-12 Recess/Office Hours (e.g., video from the teacher, SEL activity, review/preview of learning, review of work)
<b>12:10 - 12:40 p.m.</b>	7-12 Lunch & K-6 Recess/Office Hours (e.g., video from the teacher, SEL activity, review/preview of learning, review o work)
<b>12:40 - 2:00 p.m.</b>	Period 3: Academic Block: Zoom
<b>2:00 - 2:10 p.m.</b>	Creativity/Movement Break
<b>2:10- 3:30 p.m.</b>	Period 4: Academic Block: Zoom
<b>Note:</b>	3-4 hours academic instruction, 2-3 hours flexible learning

## **Safety and Health precautions based on current recommendations:**

(Source: Minnesota Department of Health and Center for Disease Control)

- Masks are required in all public buildings, including schools.
- Cleaning protocols for high touch surfaces throughout the school day, regular sanitization of the entire building with a deep cleaning schedule.
- Hand sanitizing stations throughout the building
- Regular hand washing practices built into the schedule for all students and staff
- Health Screening:
  - Staff: self-screen temperatures when they enter the building, and self screen for any COVID related symptoms, report as appropriate
  - Students: temperature checks for each student as they enter the building, health screening if any symptoms present or are mentioned by student or observed by staff
- COVID Related Symptoms & Positive Cases:
  - A detailed plan will be in place to isolate and send home any community member exhibiting symptoms or who has tested positive for COVID.
  - If CVA has a positive case of COVID, we will work with the Minnesota Department of Health to test, and send home for self-quarantine, members of the community who may have been exposed.
  - Communication plan will be in place if there are confirmed cases of COVID at CVA. Our school communication system will be used with text, email and phone messaging.
- 50% Capacity for our building, no more than 132 students allowed on campus at any time
- Social Distancing:
  - Phase 1: Social distancing not required but will be recommended
  - Phase 2: Strict social distancing for all middle and high school students, limit to the number of students in the learning space. Elementary students may not have to follow the strict guidelines, which is dependent on the county data.
  - Phase 3: Essential care worker students under age 12 will be provided child care and practice strict social distancing. All other students will not be allowed on campus.
- Lunch schedule will be altered to accommodate social distancing and hygiene practices
- Daily schedules will be altered for movement in the building to help ensure social distancing practices during unstructured learning times.

## **PASCAL Program**

**Students will have few changes to programming throughout the year.**

- Semester grading (MS - 5 courses per semester, HS - 6/7 courses per semester)
- Study Center options may be limited when in Phase 1 or 2 based on MDE/MDH guidance (Sign-up required - cohorts will be assigned)
- Synchronous and Asynchronous opportunities for learning and extension activities
- Weekly attendance taken and pacing guidelines provided for students.