

## 790 TYPE III SPECIAL TRANSPORTATION POLICY

### I. PURPOSE

This policy provides criteria around student use of Type III transportation.

### II. POLICY STATEMENT

Type III vehicles are distinct from the traditional yellow school bus. It is essentially a classification for vehicles that are not commonly viewed as school buses but nonetheless are used to transport students in a school-related context. Type III transportation is for students to get to and from school that do not fit within the typical CVA bus route or are receiving transportation based on the McKinney Vento Act or as dictated on their Individualized Education Plan (IEP).

### III. TYPE III TRANSPORTATION REQUIREMENTS

- A. Students must be waiting outside at the designated location at the designated time.
  - a. The driver will NOT knock on the door or ring the doorbell to alert the student.
  - b. The driver will wait approximately 3-5 minutes for student before leaving.
- B. If the driver is running behind schedule, the parent of the student will be contacted as soon as possible.
- C. Students should plan to be outside about 3 minutes before the designated pickup time (weather permitting).
- D. Students who are not going to be in attendance at school for the day should call the main attendance line as soon as possible to cancel transportation and report absence to school.
- E. CVA should be notified at least 24 hours in advance for a change of address or time for pickup/drop-off for the student.
  - a. If the family knows that 24 hour notice is not possible, work with the CVA transportation coordinator to make arrangements for transportation.
- F. If student misses their transportation, CVA should be notified as soon as possible so another transport vehicle can be sent that day.
  - a. A student may miss their scheduled transportation up to three times per semester. After three missed transports, CVA will NOT send a second transport

vehicle for a given day and the student must find their own transportation. If student does not come to school they will be held to the attendance policy.