

Adopted: _____

Cyber Village Academy Policy 304

Orig. 1995

Revised: _____

Rev. 1999

304 DIRECTOR CONTRACT, DUTIES, AND EVALUATION

I. PURPOSE

The purpose of this policy is to provide for the use of an employment contract with the director, a position description and the use of an approved instrument to evaluate performance.

II. GENERAL STATEMENT OF POLICY

- A. The director's contract shall be used to formalize the employment relationship and to specifically identify and clarify all conditions of employment with the director.
- B. The specific duties for which the director is accountable shall be set forth in a position description for the director and shall be measured by a performance appraisal instrument approved by the school board in consultation with the director. The school board shall use this instrument to periodically evaluate the performance of the director.
- C. The school board may use the model contract approved by the boards of the Minnesota School Boards Association and the Minnesota Association of School Administrators as a model instrument.
- D. Evaluation of the director will comply with MN Statutes 123B.143 (Superintendents) and 123B.147 (Principals) with exceptions allowed by 124D.10 (Charter Schools)

Legal References: Minn. Stat. § 123B.143 (Superintendent)
Minn. Stat. 123B.147 (Principals)
Minn. Stat. 124D.10 (Charter Schools)