

Cyber Village Academy

Board of Director's Meeting

August 28, 2012 -- 4:30 pm to 6:00 pm

Members in attendance – Robert Rand, Robyn Mesenbring, Chris Orr, Lauren Odle, Laurie Iwan, Robert Kaufer, Deb DeBruin

Absent: Megan Cole

Also present: Pam Young, Lisa Hasledalen, Michael Schumacher (parent), Karla Gotham (teacher), David Glick

4:34 called to order by Robert Kaufer

1. Approval of Agenda – with one change that Jeff Miller of MMKR's report will be given at the Oct. meeting – moved to approve by Laurie Iwan, 2nd Robyn Mesenbring, Unanimously Approved

2. Approval of Minutes – moved to approve by Robert Kaufer 2nd by Robert Rand, Unanimously Approved

3. Board Business

a. Election of officers – Lauren Odle and Robyn Mesenbring have offered to continue with the offices of Secretary and Treasurer respectively. Rob Rand and Robert Kaufer would like to resign the offices of Treasurer and Chair respectively. Robert Kaufer nominated Laurie Iwan as chair. She accepted the nomination. Robert Kaufer nominated Megan Cole for the treasurer position. Robert Rand has agreed to continue as Treasurer for one month until and if she accepts.

Moved by Robert Kaufer, 2nd by Deb DeBruin, unanimously approved to elect the following members:

Chair – Laurie Iwan

Vice Chair – Robyn Mesenbring

Treasurer – tabled for a month, Robert Rand interim

Secretary – Lauren Odle

Gavel passed to Laurie Iwan

b. Appointment of replacement for Cherie Neima - Cherie Neima has retired from teaching and has resigned from her position as teacher member. Our options are to appoint a member or hold another election. Decision was made to delay the decision until the next meeting.

c. Board development – new and ongoing – a professional development plan needs to be developed for ongoing board development. For new members training must be initiated within 6 months and completed within 1 year of election. We have the freedom to address areas that our board needs. Robert Kaufer and Chris Orr have agreed to develop a general plan for board development and will present ideas to the board.

4. Audit Report (Jeff Miller, MMKR) – postponed to October meeting

5. Director's report

a. Authorizer – We have a 5 year contract with Innovative Quality Schools, IQS, our new authorizer.

b. Staffing –

i. Robert Kaufer moved to approve a contract for David Glick that allows him to consult up to 3 days/month or at the discretion of the board. Based on this discussion Robert Kaufer moved to approve this contract, 2nd by Chris Orr. Unanimously Approved. A copy of this amended, signed contract will be emailed to the board.

ii. Cherie Neima has proposed a contract for consultation as MYP coordinator and History Day help for the 12-13 school year. Deb Debruin moved to hire her for consultation, Rob Rand 2nd, Unanimously Approved. After discussion the board has asked David Glick to work with Cherie to rewrite the contract to better suit current needs for the same proposed fee.

c. Space – High School now meets in the basement, the room off the library is included for our Special Education department.

d. Technology – Wireless internet is available in the Basement for HS to bring their own devices. Upstairs wireless is not yet secure enough, so moving toward a secure server, a budget question which may be addressed in the future as funds come in.

e. Enrollment report – currently at 148 (budget based on 147)

6. Financial report (Pam Young, Lisa Hasledalen, Rob Rand)

a. Robert Rand, treasurer has reviewed financial statements, bank reconciliation report, journal entry report, payment register and period balance report for July, 2012

b. Lisa Hasledalen will be replacing Pam Young to manage the Cyber Village Account for Designs for Learning.

7. Student Achievement – tabled to be discussed in the future as needed. Statistics are being kept in these areas.

a. Reward School status

b. MCA achievement & growth

c. MAP achievement, growth and plans

8. Handbooks and policy development – need to be finalized. This is a board task; David suggests that the board form a subcommittee to have a manual drafted by January 2013, final draft by May 2013 for implementation. Laurie Iwan, chair will meet with David Glick before the next meeting to plan out next steps.

9. Possible after-school program – over a dozen responses to the survey have been received, David will continue to work on developing the program. Robyn Mesenbring moved to establish the program, 2nd by Chris Orr, Unanimously Approved

10. Other business –

11. Adjournment – 6:25pm