

# CyberVillage

A C A D E M Y

Inspiring, challenging, and preparing  
students on campus & online



## Board of Directors Meeting September 28, 2021 -- 4:30 pm to 6:30 pm

**Mission: Cyber Village Academy prepares students to meet the challenge of a rapidly changing world with confidence by helping them to become knowledgeable, caring, and active citizens who value academic rigor, integrity, self-reliance and compassion.**

Board Members Present: Taylor Clements, Robyn Consoer, Emily Eggers, Michael Fritsche, Phyllis Kapetanakis, Rebecca Main, Allison Pint, Rachel Rich, Nicole Rasmussen (ex officio), Joe Aliperto (ex officio, joining by phone), Elizabeth Knoll, Nick Rice

Absent: Cherie Neima

1. Approval of Agenda  
Robyn Consoer moved to approve the September Agenda, seconded by Rachel Rich. Unanimously Approved.
2. Public Comment: The board will recognize anyone from the public who wants to speak at this time. The board reserves the right to limit the time of the public comment. The public will not have the opportunity to speak or comment on any agenda item after the public comment time has passed.
3. Consent Agenda
  - a. Approval of Minutes
    - i. August 24, 2021
  - b. Staffing Update
    - i. Resignations: Kyle Guither (Paraprofessional)
  - c. Board Policy Updates/Review
    - i. Policy 101: Legal Status of the School District
    - ii. Policy 102: Equals Educational Opportunity
    - iii. Policy 208 Development, Adoption and Implementation of Policies

Robyn Consoer moved to Approve the Consent Agenda, Seconded by Rachel Rich. Unanimously Approved.

4. Financial report (Joe Aliperto - Dieci)
  - a. August 2021
    - i. Possible specific grant opportunities, other grants will be used through 2023
    - ii. Approximately 32% fund balance
    - iii. May want to move some funds from Old National Bank to Northeast bank to be earning more interest on our savings
    - iv. Michael Fritsche has reviewed financial statements, bank reconciliation report, journal entry report, payment register and period balance report for August. Robyn Consoer moved to approve the August 2021 financials, seconded by Michael Fritsche. Unanimously approved.
5. Board Business
  - a. Safe Learning Plan Update:
    - i. Visitors
      1. Quick tours and things require people to wear masks and social distancing
      2. Half-day or more visits will require a vaccination card or proof of negative Covid test in the past 72 hours

# CyberVillage

A C A D E M Y

Inspiring, challenging, and preparing  
students on campus & online



- b. Student/Parent Handbook Updates:
    - i. K - 5 Attendance PASCAL
      - 1. Based on work completion but different than the 6-12 PASCAL because it is a different program
    - ii. Grading Practices
      - 1. Only 1 page got into the handbook so updating with second page
      - 2. Includes standards-based grading information for K-5 and letter grade information for 6-12
  - c. Paraprofessionals
    - i. Shortage
      - 1. We have 4 or 5 less paras than we could use to support our programs
    - ii. Pay options
      - 1. Hourly bonus
        - a. Rachel Rich moved to have para-professionals receive a \$0.50 per hour bonus per month to be paid out monthly during the 2021-22 school year., seconded by Robyn Consoer. Unanimously Approved.
      - 2. Signing bonus
        - a. Tabled to be discussed in the future based on future needs
  - d. Administrative Support Needs
    - i. Business office: Financials, Human Resources
    - ii. Administrative: Lunch, Milk, Filing, Data, Testing, website, etc.
      - 1. Emily Eggers moved to approve Nicole hiring a current para-professional for up to 5 hours of administrative work, seconded by Robyn Consoer. Unanimously Approved.
      - 2. Rachel Rich moved to approve creating a job listing for a part-time Administrative Support position with pay to be determined with market value in mind, seconded by Michael Fritsche. Unanimously Approved.
6. Administrators' reports
- a. Director
    - i. Enrollment
      - 1. We have 267 students who have enrolled for this school year. We must look at how our partnerships are impacting our overall enrollment and compare this to our actual numbers without these.
    - ii. Legal Update
      - 1. Haven't heard anything more
    - iii. Building Visit
      - 1. School in Minneapolis is for sale
    - iv. IQS Renewal Year
      - 1. Audit with be more extensive due to this
  - b. Assistant Director of Teaching & Learning
    - i. 23 students have a 504 plan
    - ii. 1 homeless student being served
    - iii. 40+ students will be served as ELL students
  - c. Special Education Director
    - i. 84 students receiving services
7. Other Business
- a. Governance Committee - Schedule a meeting
  - b. Facilities Committee - Go visit Cushman & Wakefield listing:3810 E 56th St. Minneapolis MN
  - c. Finance Committee - meet after Nicole and Joe redo the budget

# CyberVillage

A C A D E M Y

Inspiring, challenging, and preparing  
students on campus & online



8. Adjournment

- a. Rachel Rich moved to adjourn at 6:27pm, Seconded by Taylor Clements. Unanimously Approved

Next meeting: October 26, 2021

November 30, 2021

December 14, 2021

February 22, 2022

April 26, 2022

June 28, 2022(if necessary)

January 25, 2022

March 29, 2022

May 31, 2022

June 29, 2021