

CyberVillage

A C A D E M Y

Inspiring, challenging, and preparing
students on campus & online



Board of Directors Meeting January 26, 2021 -- 4:30 pm to 6:30 pm

Mission: Cyber Village Academy prepares students to meet the challenge of a rapidly changing world with confidence by helping them to become knowledgeable, caring, and active citizens who value academic rigor, integrity, self-reliance, and compassion.

Join Zoom Meeting

<https://zoom.us/j/92411903755?pwd=V2lUam5saUsvbjAzdWxSTVdaQU52Zz09>

Meeting ID: 924 1190 3755

Passcode: Rasmussen

Present: Christy Buxman, Robyn Consoer, Emily Eggers, Frank Leo, Jim Morse, Rachel Rich, Cherie Neima, Phyllis Kapetanakis (left at 5:57), Nicole Rasmussen (ex officio), Christine Reed, Nick Rice

Absent: Nicky Bohm, Joe Aliperto (ex officio)

1. Approval of Agenda
Christy Buxman moved to approve the January Agenda, 2nd by Rachel Rich.
Frank Leo Approved
Emily Eggers Approved
Robyn Consoer Approved
Christy Buxman Approved
Jim Morse Approved
Cherie Neima Approved
Rachel Rich Approved
Phyllis Kapetanakis Approved
2. Public Comment: The board will recognize anyone from the public who wants to speak at this time. The board reserves the right to limit the time of the public comment. The public will not have the opportunity to speak or comment on any agenda item after the public comment time has passed.
3. Board Business
 - a. Board resignation - Nicky Bohm
 - i. Loved serving on the board but due to family circumstances will need to resign.
 - b. Board appointment
 - i. Taylor Clements
 1. Taylor is heading up the Equity Committee and Restorative Justice team etc. Very supportive and does a lot with professional development
 - ii. Rebecca Main
 1. Has a lot of different perspectives, has served on boards in the past, and sees all of our students (K-12)
 - iii. Christy Buxman moves to appoint Rebecca Main for the remainder of the school year to fill the vacant seat left by Nicky Bohm. Seconded by Cherie Neima.
 1. Frank Leo Approved
 2. Emily Eggers Approved
 3. Robyn Consoer Approved
 4. Christy Buxman Approved

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5. Jim Morse Approved
 6. Cherie Neima Approved
 7. Rachel Rich Approved
 8. Phyllis Kapetenakis Abstained
4. Consent Agenda
- a. Approval of Minutes
 - i. December 15, 2020 Minutes
 - ii. January 12, 2021 World's Best Workforce Minutes (Special Meeting) Approval of Minutes
 - b. Policy, First Reading
 - i. Credit by Assessment
 - c. Staffing Update
 - d. Emily Eggers moved to approve the items in the consent agenda, 2nd by Christy Buxman.
 - e. Frank Leo Approved
 - f. Emily Eggers Approved
 - g. Robyn Consoer Approved
 - h. Christy Buxman Approved
 - i. Jim Morse Approved
 - j. Cherie Neima Approved
 - k. Rachel Rich Approved
 - l. Phyllis Kapetenakis did not respond
5. Financial report (Christine Reed - Deici)
- a. December Financials
 - b. We are about halfway through the year with an enrollment of 257 and the state is paying us at 225 ADM
 - c. We have a cash balance of approximately \$1.2 million
 - d. We have received 48% of our revenue and spent 43% of our expenditure budget
 - e. We have used all the Corona Relief fund money, and are working to use the CARES money.
 - f. Frank Leo has reviewed financial statements, bank reconciliation report, journal entry report, payment register, and period balance report for December. Robyn Consoer moved to accept this report, 2nd by Cherie Neima.
 - g. Frank Leo Approved
 - h. Emily Eggers Approved
 - i. Robyn Consoer Approved
 - j. Christy Buxman Approved
 - k. Jim Morse Approved
 - l. Cherie Neima Approved
 - m. Rachel Rich Approved
 - n. Phyllis Kapetenakis Approved
 - o. Paycheck Protection Program (PPP) Loan
 - i. Has been forgiven by the state so we have a very healthy fund balance.
 - ii. Joe has recommended that we move a portion of that money to Northeast Bank as it has a higher interest rate at this time
6. Administrators' reports
- a. Director
 - i. Program monitoring 2020-21 school year
 1. Thinking about expanding the hybrid style that elementary is doing to the middle and high school in Terms 7 & 8. nothing is for certain, but it could be an option to help students get back in the space.

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2. Basically looking and increasing options for students to socialize and return to the space more.
 - ii. Programming 2021-2022 K - 5 100% online option
 1. We would need 12 students to enroll in this course of study. We would hire a staff member to be in charge of the K-5 100% online program and would have meetings with students in each grade each day.
 - iii. Professional Development: Culturally Relevant Teaching
 - iv. Enrollment Report
 1. Fluctuating numbers. Students leaving for treatment, students switching at semester from other schools, students switching between PASCAL and Fusion.
 - v. We are doing Covid testing on-site for staff members but will have students and families Covid test at other locations.
 - vi. We are part of the Covid Vaccine Pilot program and will be prioritizing who will be getting the vaccine and when. The staff will be getting vaccines based on their interaction with students and position as well as age.
 - b. Assistant Director of Teaching & Learning
 - i. 14 504's in Fusion, 10 in PASCAL
 - ii. We are currently not serving any homeless students. 1 student was recently unenrolled and Nick is in contact to get them back attending school.
 - iii. We have 1 ELL student and will be doing the testing for that in March
 - iv. We will not be conducting NWEA MAP Testing this winter.
 - v. ACT Testing will take place in March and MCA will take place in the Spring and we will be moving forward with this.
 - c. Special Education Director
 - i. Special Ed numbers trending down, currently 89 students.
 - ii. About 10 students leaving for treatment
 - iii. Others leaving for homeschooling, moving out of the country, etc.
7. Committee Reports
- a. Finance Committee:
 - i. Compensation Committee - we could use some more teacher representation
 1. Has met twice, we have more paras and hourly staff on that committee and so needing more teachers on that committee.
 2. Nothing is for sure yet.
 3. The next meeting is scheduled for February 4th
 - b. Governance Committee
 - i. Policy Review Schedule
 - ii. With the new consent agenda, we will be able to get moving forward more quickly by looking at these and updating policies.
 - iii. Emily will work on this with Nicole
 - c. Facilities Committee
 - i. Lease Review
 1. Did get a new Lease for this year that had no major changes, but does have the increase that we talked about at a previous board meeting. Also, we are able to get out of our lease with 1 year's notice.
 2. Still haven't gotten the last Fiscal year's finances and some issues with getting the landlord to follow the lease.
 - 3.
 - ii. Building Options and Needs Assessment
 1. The Facilities Committee will need to look back at this and look at what our current needs are.
 2. There are also a lot of properties up for sale right now

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8. Other Business

a. FFCRA, Coronavirus Sick leave, and PTO Pool

- i. The government has stopped all these covid support programs and has not given any guidance moving forward.
- ii. Our PTO, PTO Pool, and FMLA provide a support net so that there are protections in place
- iii. All staff has access to the PTO pool now as we voted recently to include paras.
- iv. In the event that we use the whole PTO pool, is the board willing to put in days for others' unexpected illness? As of now, the board will continue forward with the current PTO plan and PTO pool

9. Adjournment - 6:28pm

Frank leo moved to adjourn. Seconded by Rachel Rich

Frank Leo Approved

- a. Emily Eggers Approved
- b. Robyn Consoer Approved
- c. Christy Buxman Approved
- d. Jim Morse Approved
- e. Cherie Neima Approved
- f. Rachel Rich Approved
- g.

Next meeting: February 23, 2021

March 30,2021

April 27, 2021

May 25, 2021

June 29, 2021 (if necessary)