

# CyberVillage

A C A D E M Y

Inspiring, challenging, and preparing  
students on campus & online



## Board of Directors Meeting February 23, 2021 -- 4:30 pm to 6:30 pm

**Mission: Cyber Village Academy prepares students to meet the challenge of a rapidly changing world with confidence by helping them to become knowledgeable, caring, and active citizens who value academic rigor, integrity, self-reliance, and compassion.**

Join Zoom Meeting

<https://zoom.us/j/96198423231?pwd=MVZvMUdreTBnU0JGaWRLMHFpbHRHUT09>

Meeting ID: 961 9842 3231

Passcode: Rasmussen

Present: Christy Buxman, Robyn Consoer, Emily Eggers, Frank Leo, Rebecca Main, Jim Morse, Rachel Rich, Nicole Rasmussen (ex officio), Joe Aliperto (ex officio)

Absent: Cherie Neima, Phyllis Kapetanakis

1. Approval of Agenda  
Under other business, Nick would like to do a brief presentation about Tuition Reimbursement  
Christy Buxman moved to approve the agenda with the addition of the other business, 2nd by Rachel Rich.  
Christy Buxman Approved,  
Robyn Consoer Approved,  
Emily Eggers Approved,  
Frank Leo Approved,  
Rebecca Main Approved,  
Jim Morse Approved,  
Rachel Rich Approved
2. Public Comment: The board will recognize anyone from the public who wants to speak at this time. The board reserves the right to limit the time of the public comment. The public will not have the opportunity to speak or comment on any agenda item after the public comment time has passed.
  - a. Lorraine Busta - Son is a Senior, so came to observe
  - b. Esther DeLaCruz
  - c. Nicci Gustafson
3. Consent Agenda
  - a. Approval of Minutes
    - i. January 26, 2021 Minutes
  - b. Policy Revisions
    - i. 204: School Board Meeting Minutes
    - ii. 205: Open and Closed Meetings
    - iii. 212: Board Member Development
    - iv. 516: Student Medication
  - c. Staffing Update
    - i. Deonte Roberts Contract
    - ii. Brandon Haley Duties
  - d. Robyn Consoer moved to approve the consent agenda, 2nd by Frank Leo.
  - e. Christy Buxman Approved,

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- f. Robyn Consoer Approved,
  - g. Emily Eggers Approved,
  - h. Frank Leo Approved,
  - i. Rebecca Main Approved,
  - j. Jim Morse Approved,
  - k. Rachel Rich Approved,
  - l. Phyllis Kapetanakis Approved
4. Financial report (Christine Reed - Deici)
- a. January Financials
    - i. School is at 257, with a budgeted enrollment of 260
    - ii. About 58% through the year, revenue is tracking at 55% which is to be expected, and 51% of the expenditure budget
    - iii. Still deciding what to spend the CARES money on
    - iv. Strong cash balance, no anticipation of borrowing funds.
    - v. Lunch and transportation will be places that we will come in under budget
    - vi. We have about 10 families that we are providing meals to
    - vii. Frank Leo has reviewed financial statements, bank reconciliation report, journal entry report, payment register, and period balance report for January. Christy Buxman moved to accept this report, 2nd by Phyllis Kapetanakis.  
Christy Buxman Approved,  
Robyn Consoer Approved,  
Emily Eggers Approved,  
Frank Leo Approved,  
Rebecca Main Approved,  
Jim Morse Approved,  
Rachel Rich Approved,  
Phyllis Kapetanakis Approved
  - b. Budget Review for FY21 based on enrollment
    - i. We have been tracking at about 257 for ADM but with PSEO it's more like 252
    - ii. Joe recommends we wait until May or June to actually adjust the budget since we are not tracking too far off of the budgeted numbers.
    - iii. Also, with schools opening back up, we are losing some students back to their home districts
5. Administrators' reports
- a. Director
    - i. We continue to do on-site covid testing
    - ii. The school is no longer in charge of vaccinations and the state has taken back the administration and decision-making around vaccines.
    - iii. Vaccination is not a requirement from the state or from CVA, is not something that we can mandate
    - iv. Program monitoring 2020-21 school year
      - 1. The recommendation for elementary school is that we should be pushing to get back and they have reduced restrictions
      - 2. The guidance from the state on the 17th is about Middle & High School returning to more in-person opportunities
      - 3. Parent Survey data is in the shared February board meeting folder
      - 4. Thought & Concerns from teachers document is in the shared February board meeting folder
      - 5. In talking with TTSP about the HVAC system, they have fully opened the air exchanges on the new systems. Changing the filtration system is not an option. The boiler system does not have a fresh air exchange but has the filtration

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system in place. They have also gone through and changed and cleaned the exhaust fans in all of the restrooms.

6. The board had an extensive conversation about the pros & cons of coming back more or keep things the same
7. Nicole is proposing that we have a special board meeting before March 30th to specifically talk about programming and compensation
- v. Enrollment Report
  1. 2021-22 Enrollment 129 have returned enrollment forms
- b. Assistant Director of Teaching & Learning
  - i. 26 students with 504's, added 2 this month
  - ii. Still serving 1 homeless student
  - iii. Getting ready to do ELL testing
  - iv. The ACT test is required to happen in person and we are planning to do that with 12 students
  - v. Continued Covid testing at school, no reported positive tests so far
  - vi. Numbers are currently in the 20's per 10,000 residents; schools should be back to full in-person learning when the numbers are 0-10
- c. Special Education Director
  - i. Last month we had 89 students receiving SPED, and we are at 87 now. We have 4 initial evaluations going on right now.
6. Other Business
  - a. Marketing Plan
    - i. Word of Mouth is currently how we get students
    - ii. Nick is proposing that we spend \$24,460 on a marketing plan to bring in 50 new students
    - iii. Specific information is located on the document in the February board meeting folder
  - b. Policy 660: Credit by Assessment - 2nd Reading, discussion
  - c. Tuition Reimbursement
    - i. Nick is requesting that CVA reimburse him \$3000 upon successful completion of courses for the Charter School Leader Certificate program
  - d. Other
7. Adjournment  
Emily Eggers moved to adjourn, 2nd by Rachel Rich.  
Emily Eggers Approved,  
Frank Leo Approved,  
Rebecca Main Approved,  
Jim Morse Approved,  
Rachel Rich Approved  
Adjourned at 7:41 pm

Next meeting: March 30, 2021  
April 27, 2021  
2021

May 25,

June 29, 2021 (if necessary)