

CyberVillage

A C A D E M Y

Inspiring, challenging, and preparing
students on campus & online



Board of Director's Meeting September 29, 2020 -- 4:30 pm to 6:30 pm

Mission: Cyber Village Academy prepares students to meet the challenge of a rapidly changing world with confidence by helping them to become knowledgeable, caring, and active citizens who value academic rigor, integrity, self-reliance and compassion.

Join Zoom Meeting

<https://zoom.us/j/96198423231?pwd=MVZvMUdreTBnU0JGaWRLMHFpbHRHUT09>

Meeting ID: 961 9842 3231

Passcode: Rasmussen

Board members: Christy Buxman, Robyn Consoer, Emily Eggers, Frank Leo, Nicky Bohm, Jim Morse, Rachel Rich, Cherie Neima, Nicole Rasmussen (ex officio), Joe Aliperto (ex officio), Nick Rice, Elizabeth Knoll

1. Approval of Agenda
 - a. Robyn moved to approve the agenda, 2nd by Christy Buxman
 - b. Christy Buxman Approved
 - c. Robyn Consoer Approved
 - d. Emily Eggers Approved
 - e. Frank Leo Approved
 - f. Nicky Bohm Approved
 - g. Jim Morse Approved
 - h. Rachel Rich Approved
 - i. Cherie Neima Approved
2. Approval of Minutes (8/25/20)
 - a. Cherie Neima moved to approve the August minutes, 2nd by Nicky Bohm.
 - b. Christy Buxman Approved
 - c. Robyn Consoer Approved
 - d. Emily Eggers Approved
 - e. Frank Leo Approved
 - f. Nicky Bohm Approved
 - g. Jim Morse Approved
 - h. Rachel Rich Approved
 - i. Cherie Neima Approved
3. Public Comment
 - a. No Public present
4. Board Business

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- a. Appointment of new member
 - i. Anyone not chosen will be emailed by Jim to apply again for the positions that are open at the end of the year
 - ii. Christy Buxman moves that the first recommendatio for the board would be Phyllis Kapetenakis. If she is unwilling or unable, we giver the board chair the discretion to reach out to our second choice, Shannon Skarphol-Kaml. 2nd by Frank Leo.
 - iii. Christy Buxman Approved
 - iv. Robyn Consoer Approved
 - v. Emily Eggers Approved
 - vi. Frank Leo Approved
 - vii. Nicky Bohm Approved
 - viii. Jim Morse Approved
 - ix. Rachel Rich Approved
 - x. Cherie Neima Approved

 - b. Amendment to minutes FY21 Budget Approval
 - i. The board discussed the budget at the June meeting and the minutes need to be adjusted to reflect that approval.
 - ii. Cherie Neima moved to amend the June 21, 2020 minutes to reflect that the FY21 budget was approved. 2nd by Emily Eggers.
 - iii. Christy Buxman Approved
 - iv. Robyn Consoer Approved
 - v. Emily Eggers Approved
 - vi. Frank Leo Approved
 - vii. Nicky Bohm Approved
 - viii. Jim Morse Approved
 - ix. Rachel Rich Approved
 - x. Cherie Neima Approved
5. Financial report (Joe Aliperto)
- a. Monthly report August
 - i. Frank Leo has reviewed financial statements, bank reconciliation report, journal entry report, payment register and period balance report for August 2020. Robyn Consoer moved to accept this report, 2nd by Cherie Neima.
 - ii. Christy Buxman Approved
 - iii. Robyn Consoer Approved
 - iv. Emily Eggers Approved
 - v. Frank Leo Approved
 - vi. Nicky Bohm Approved
 - vii. Jim Morse Approved
 - viii. Rachel Rich Approved
 - ix. Cherie Neima Approved
 - b. FY21 Budget Update

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6. Administrators' reports

a. Director

- i. Got information from TTSP. Nicole will be getting a refund from them for FY 15-19 and will continue to discuss FY20 with them.
- ii. 274 current ADM
- iii. Middle School is at 98, 120 is capacity
- iv. High School is at 125, 150 is capacity
- v. Elementary School is at 51, 54 is capacity

b. Assistant Director of Teaching & Learning

- i. 23 students on 504 plans
- ii. MAP testing is taking place on September 29, 2020 and will look at those results to determine Title 1 services
- iii. Currently 1 student qualifying for Homeless services
- iv. Currently 1 student receiving ELL services

c. Special Education Director

- i. 95 currently receiving Special Education services
- ii. Lots of questions around Test Validity for initial evaluations

7. Contracts and employment agreements

a. New Staff

i. Jack Russell – Music

1. Nicky Bohm moved to approve the contract for Jack Russell. 2nd by Cherie Neima.
2. Christy Buxman Approved
3. Robyn Consoer Approved
4. Emily Eggers Approved
5. Frank Leo Approved
6. Nicky Bohm Approved
7. Jim Morse Approved
8. Rachel Rich Approved
9. Cherie Neima Approved

ii. Amy Revak – Special Education

1. Robyn Consoer moved to approve the contract for Amy Revak. 2nd by Nicky Bohm
2. Christy Buxman Approved
3. Robyn Consoer Approved
4. Emily Eggers Approved
5. Frank Leo Approved
6. Nicky Bohm Approved
7. Jim Morse Approved
8. Rachel Rich Approved
9. Cherie Neima Approved

b. Staffing Update

- i. Amy Revak hired so we are at full Special Education Staffing.

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- ii. Jack Russell will be remote for the first semester and will be on campus 2nd semester.
 - iii. Amy Otteson will be leaving as of October 12 and we do have a new Art teacher starting at that time.
 - c. Compensation for Salaried employees
 - i. Bonus from FY20 Enrollment
 - 1. We have about \$56,000 that could go towards a bonus for salaried and hourly employees
 - 2. Rachel Rich moved to apply \$56,000 to be a bonus structured as: \$200 for hourly employees and the rest to be divided amongst salaried employees as a percent of salary. 2nd by Christy Buxman.
 - 3. Christy Buxman Approved
 - 4. Robyn Consoer Approved
 - 5. Emily Eggers Approved
 - 6. Frank Leo Approved
 - 7. Nicky Bohm Approved
 - 8. Jim Morse Approved
 - 9. Rachel Rich Approved
 - 10. Cherie Neima Approved
 - ii. Salary Increase FY21
 - 1. Our enrollment is up and we are getting a 2% from the state
 - 2. Strategic plan says to budget for 235 ADM this year
 - 3. Make sure we do an analysis so that this is sustainable for the future
 - 4. Retroactively do a salary increase for this school year once the plan has been fully defined
8. Other business
- a. Supplemental Course Budget
 - i. Was there to take some of the load off of teachers and so students are not heading out to NSO
 - ii. Looking at enrolment at the high school; may need to add more dollars here based on our growth, etc.
 - b. Employee Compensation Committee
 - i. We need to get this started and going; looking for volunteers
 - ii. Emily Eggers and Rachel Rich volunteered to be part of this committee
 - iii. Possible hourly employee committee looking
 - c. Finance Committee
 - i. No one right now
 - d. Facilities Committee
 - i. Jim Morse to lead, Nick Rice, Frank Leo
 - e. Governance Committee
 - i. Emily Eggers to lead, Rachel Rich, Robyn Consoer, Nicky Bohm, Cherie Neima

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- f. Affiliated Building Corporation Board
 - i. Need to have 1 meeting a year; will have one this fall before the new year
 - g. Board Policy Review & Updates
 - i. Looking for a volunteer to help do this
9. Adjournment
- a. Christy Buxman moved to adjourn. 2nd by Rachel Rich.
 - b. Christy Buxman Approved
 - c. Robyn Consoer Approved
 - d. Emily Eggers Approved
 - e. Frank Leo Approved
 - f. Nicky Bohm Approved
 - g. Jim Morse Approved
 - h. Rachel Rich Approved
 - i. Cherie Neima Approved
 - j. Adjourned at 6:32

Next meeting: October 27, 2020

November 17, 2020

December 15, 2020

January 26, 2021

February 23, 2021

March 30, 2021

April 27, 2021

May 25, 2021

June 29, 2021 (if necessary)