

# CyberVillage

A C A D E M Y

Inspiring, challenging, and preparing  
students on campus & online



## Board of Directors Meeting December 15, 2020 -- 4:30 pm to 6:30 pm

**Mission: Cyber Village Academy prepares students to meet the challenge of a rapidly changing world with confidence by helping them to become knowledgeable, caring, and active citizens who value academic rigor, integrity, self-reliance and compassion.**

### Join Zoom Meeting

<https://zoom.us/j/96198423231?pwd=MVZvMUdreTBnU0JGaWRLMHFpbHRHUT09>

Meeting ID: 961 9842 3231

Passcode: Rasmussen

Present: Christy Buxman, Robyn Consoer, Emily Eggers (4:45), Frank Leo, Nicky Bohm, Jim Morse, Rachel Rich, Phyllis Kapetanakis (4:35), Cherie Neima, Nicole Rasmussen (ex officio), Joe Aliperto (ex officio)

Paul Scanlon - representing IQS

#### 1. Approval of Agenda

Christy Buxman moved to approve the December agenda, 2<sup>nd</sup> by Rachel Rich

- i. Christy Buxman approved
- ii. Nicky Bohm approved
- iii. Robyn Consoer approved
- iv. Frank Leo approved
- v. Rachel Rich approved
- vi. Cherie Neima approved
- vii. Phyllis Kapetanakis approved
- viii. Jim Morse approved

#### 2. Approval of Minutes (11/17/20)

Christy Buxman moved to approve the November minutes, 2<sup>nd</sup> by Frank Leo

- i. Christy Buxman approved
- ii. Nicky Bohm approved
- iii. Robyn Consoer approved
- iv. Frank Leo approved
- v. Rachel Rich approved
- vi. Cherie Neima approved
- vii. Phyllis Kapetanakis approved
- viii. Jim Morse approved

#### 3. Public Comment

#### 4. Financial report (Joe Aliperto)

##### a. Monthly report November

- i. Frank Leo has reviewed financial statements, bank reconciliation report, journal entry report, payment register and period balance report for November. Robyn Consoer moved to accept this report, 2<sup>nd</sup> by Emily Eggers.
- ii. Christy Buxman approved
- iii. Nicky Bohm approved

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- iv. Robyn Consoer approved
      - v. Emily Eggers approved
      - vi. Frank Leo approved
      - vii. Rachel Rich approved
      - viii. Cherie Neima approved
      - ix. Phyllis Kapetanakis approved
      - x. Jim Morse approved
    - b. PPP Loan Submitted
      - i. Joe will look into other interest options for our accounts
- 5. Board Business
  - a. Approval of Contract for Jackie Griffin, 4th grade teacher  
Christy Buxman moved to approve the contract for Jackie Griffin, 4th grade teacher, 2<sup>nd</sup> by Cherie Neima
    - i. Christy Buxman approved
    - ii. Nicky Bohm approved
    - iii. Robyn Consoer approved
    - iv. Frank Leo approved
    - v. Rachel Rich approved
    - vi. Cherie Neima approved
    - vii. Phyllis Kapetanakis approved
    - viii. Jim Morse approved
  - b. Minnesota Association of Charter Schools Membership
    - i. \$4000 a year
    - ii. Christy Buxman moved to become a Minnesota Association of Charter Schools Member for the 2021 Calendar year, 2<sup>nd</sup> by Cherie Neima
    - iii. Christy Buxman approved
    - iv. Nicky Bohm approved
    - v. Robyn Consoer approved
    - vi. Emily Eggers approved
    - vii. Frank Leo approved
    - viii. Rachel Rich approved
    - ix. Cherie Neima approved
    - x. Phyllis Kapetanakis approved
    - xi. Jim Morse approved
  - c. Human Resource Support (Contracts, Staff Handbook, FMLA, STD, LTD, etc.)
    - i. Options are Designs for Learning, Kara Sime, Edvisions
    - ii. Christy Buxman moved to contract HR Support through Designs for Learning for Fiscal year 2021
    - iii. Emily Eggers moved to have our contracts, handbooks, and general HR practices reviewed by Designs for Learning and to contract with them for any unexpected HR related issues for the remainder of the 2021 Fiscal Year, 2<sup>nd</sup> by Christy Buxman.
- 6. Administrators' reports
  - a. Director
    - i. 261 total students right now
    - ii. Had our first couple positive cases on staff, that is why we had no students on campus last week
    - iii. Essential worker childcare started up again this week. We will be having high needs special education students back in building for Term 4, after winter break
    - iv. Survey results are back and there is a lot of positive feedback, but also points for improvement that admin will be discussing and working with over winter break
    - v. Planning on putting out some advertising for the semester 2 start

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- b. Assistant Director of Teaching & Learning
    - i. We had 2 positive cases of Covid in November
  - c. Special Education Director
    - i. We have 90 students in SPED right now
7. Other Business
- a. Return to the building (Semester Two: January 26, 2021)
    - i. The plan is to go back to study centers open if people sign up ahead of time. There would be more students and staff on-campus. All of this will depend upon the situation when we get there.
  - b. Benefit Renewal
    - i. About a 4% increase to stay with Health Partners. Could save some money if we move to Blue Cross, Blue Shield and save more money if we switched to Medica but then staff would be paying more out of pocket. We had budgeted an 8% increase
    - ii. Dental benefits did not change
  - c. Cyber Liability Insurance
    - i. Will be looking at adding this going forward. To be discussed further at a future meeting
8. Adjournment
- a. Emily Eggers moved to adjourn, 2<sup>nd</sup> by Rachel Rich
    - i. Christy Buxman approved
    - ii. Nicky Bohm approved
    - iii. Robyn Consoer approved
    - iv. Emily Eggers approved
    - v. Frank Leo approved
    - vi. Rachel Rich approved
    - vii. Cherie Neima approved
    - viii. Phyllis Kapetanakis approved
    - ix. Jim Morse approved
  - b. Adjourned at 5:54

Next meeting: January 12, 2020 (WBWF- Special Meeting)

January 26, 2021  
February 23, 2021  
March 30, 2021

April 27, 2021  
May 25, 2021  
June 29, 2021 (if necessary)