

Board of Directors Meeting October 27, 2020 -- 4:30 pm to 6:30 pm

Mission: Cyber Village Academy prepares students to meet the challenge of a rapidly changing world with confidence by helping them to become knowledgeable, caring, and active citizens who value academic rigor, integrity, self-reliance and compassion.

Join Zoom Meeting

<https://zoom.us/j/96198423231?pwd=MVZvMUdreTBnU0JGaWRLMHFpbHRHUT09>

Meeting ID: 961 9842 3231

Passcode: Rasmussen

Board members Present:

Christy Buxman (arrived at 4:36), Robyn Consoer (Left early at 6:30), Emily Eggers, Frank Leo, Nicky Bohm, Phyllis Kapetanakis, Jim Morse, Cherie Neima, Nicole Rasmussen (ex officio), Joe Aliperto (ex officio)

Absent: Rachel Rich

1. Approval of Agenda
 - a. Cherie Neima moved to approve the agenda, 2nd by Nicky Bohm.
 - b. Robyn Consoer Approved
 - c. Emily Eggers Approved
 - d. Frank Leo Approved
 - e. Nicky Bohm Approved
 - f. Jim Morse Approved
 - g. Cherie Neima Approved

2. Approval of Minutes (9/29/20)
 - a. Robyn Consoer moved to approve the September minutes, 2nd by Emily Eggers.
 - b. Robyn Consoer Approved
 - c. Emily Eggers Approved
 - d. Frank Leo Approved
 - e. Nicky Bohm Approved
 - f. Jim Morse Approved
 - g. Cherie Neima Approved
 - h. Christy Buxman Approved

3. Public Comment
 - a. Arianna Buford – Discussion of Hazard Pay
 - b. Jonathan Shepard - Paras are taking large risks by being in the building

4. Board Business
 - a. Welcome of new member, Phyllis Kapetanakis
 - i. Phyllis is starting as a new Board Member as of today
 - b. School Calendar - COVID-19
 - i. Planning
 1. As we move into holidays and cases rising, we need to think about moving into a fully online model

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2. Going to distance learning while possibly providing support for the highest need students that may include elementary and some SPED students, essential care worker care
 3. Emily Eggers moves to have November 20, 2020 to be the last in-person instructional day for middle and high school students until the end of semester 1 with the exception of the higher needs students which may include elementary and some SPED students while still providing care for critical care workers' families as recommended by the executive order. 2nd by Nicky Bohm.
 4. Robyn Consoer Approved
 5. Emily Eggers Approved
 6. Frank Leo Approved
 7. Nicky Bohm Approved
 8. Jim Morse Approved
 9. Cherie Neima Approved
 10. Phyllis Kapetanakis Approved
 11. Christy Buxman Approved
 - ii. Communication
 1. Communicate early and let families know that they should be prepared to go to distance learning earlier based on rising cases and recommendations from MDE
5. Financial report (Joe Aliperto)
- a. Monthly report September
 - i. The board has reviewed financial statements, bank reconciliation report, journal entry report, payment register and period balance report for September. Robyn Consoer moved to accept this report, 2nd by Frank Leo.
 1. Robyn Consoer Approved
 2. Emily Eggers Approved
 3. Frank Leo Approved
 4. Nicky Bohm Approved
 5. Jim Morse Approved
 6. Cherie Neima Approved
 7. Phyllis Kapetanakis Approved
 8. Christy Buxman Approved
 - b. PPP Loan Update
 - c. FY21 Budget Revision
 - i. Need to revise budget due to higher than budgeted enrollment, higher need for items due to Coronavirus, and higher than budgeted funding from grants and other income
6. Administrators' reports
- a. Director
 - b. Assistant Director of Teaching & Learning
 - i. 13 fusion & 9 PASCAL students with 504's
 - ii. No change to homeless student numbers
 - iii. No change to ELL student numbers
 - iv. MAP Testing went as well as can be expected. Our results seem to be similar to the national average. Recommendation for QComp is to focus on Math based on test scores.
 - c. Special Education Director
 - i. SPED number up to 100 from 95 students last month
7. Contracts & Compensation
- a. Contract Approval
 - i. Cassy Belshan - Art/Paraprofessional
 1. Christy Buxman moves to approve Cassy Belshan's contract for the 2020-21 school year, 2nd by Emily Eggers.
 2. Emily Eggers Approved

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3. Frank Leo Approved
 4. Nicky Bohm Approved
 5. Jim Morse Approved
 6. Cherie Neima Approved
 7. Phyllis Kapetanakis Approved
 8. Christy Buxman Approved
 - ii. Melanie Cook-Brier – Paraprofessional
 1. Emily Eggers moved to approve Melanie Cook-Brier’s contract for the 2020-21 school year, 2nd by Christy Buxman.
 2. Emily Eggers Approved
 3. Frank Leo Approved
 4. Nicky Bohm Approved
 5. Jim Morse Approved
 6. Cherie Neima Approved
 7. Phyllis Kapetanakis Approved
 8. Christy Buxman Approved
 - b. Compensation for employees
 - i. Bonus for returning from FY 20
 1. Will be paid out on Friday, October 31
 - ii. Salary Increase for 2020-2021 School Year
 1. Christy Buxman moves to increase the salaried staffs’ salaries by 1% retroactively, 2nd by Cherie Neima.
 2. Emily Eggers Approved
 3. Frank Leo Approved
 4. Nicky Bohm Approved
 5. Jim Morse Approved
 6. Cherie Neima Approved
 7. Phyllis Kapetanakis Approved
 8. Christy Buxman Approved
 - iii. Compensation Committee
 1. Hoping to get this going to in November
 - c. Compensation for employees on campus
 - i. The conversation about Paraprofessional/On Campus Staff Hazard Pay/Bonuses will be continued at our next meeting.
8. Other business
- a. Human Resource Support Contract
 - i. Will revisit specifically in November
 - ii. Options through a contractor or Design for Learning
 - b. Governance Committee - Policy Revision
 - i. Out of compliance with the 3-year schedule of reviewing this. We need to make sure that this is getting done at these meetings.
9. Adjournment
- a. Christy Buxman moved to adjourn, 2nd by Emily Eggers.
 - b. Emily Eggers Approved
 - c. Frank Leo Approved
 - d. Nicky Bohm Approved
 - e. Jim Morse Approved
 - f. Cherie Neima Approved
 - g. Phyllis Kapetanakis Approved
 - h. Christy Buxman Approved
 - i. Adjourned at 6:46pm

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Next meeting: November 17, 2020

December 15, 2020
January 26, 2021
February 23, 2021

March 30, 2021
April 27, 2021
May 25, 2021
June 29, 2021 (if necessary)