

CyberVillage

A C A D E M Y

Inspiring, challenging, and preparing
students on campus & online



Facilities Meeting

November 12, 2019 -- 4:00 pm to 4:45 pm

Mission: Cyber Village Academy prepares students to meet the challenge of a rapidly changing world with confidence by helping them to become knowledgeable, caring, and active citizens who value academic rigor, integrity, self-reliance and compassion.

Committee Members: Jim Morse (Chair), Frank Leo, Cherie Niema, Nicole Rasmussen, Nick Rice

1. Approval of Agenda
2. Feasibility
 - a. JB Vang
 - i. Benefits: smaller company, references, charter school work, variety of projects, diversity
 - b. Cushman & Wakefield
 - i. Benefits: large company, bigger market share

Decided to go with JB Vang, want the small company, referral from Joe Aliperto, individualized to our needs.

3. Lease
 - a. Non-negotiable
 - i. Maintenance – Janitorial day time
 1. Concerns: what do we get for salary, garbage sitting all day, no sub in the building for days absent, running another business on our pay, getting extra pay for mowing and plowing during regular hours, painting, capital improvements vs. deferred maintenance vs. general maintenance
 - ii. Doors – locks, hinges, plumbing fixtures, etc. Deferred maintenance -
 - iii. Cleaning –
 - iv. Square Footage – what is considered basement, closets, storage, etc.
 - b. Negotiable
 - i. Space use
 - ii. Office Space
 - iii. Market rate
 - iv. Overall space appearance: pride in space, outside general landscaping, cleaning, painting, etc.
 - c. Other things to note:
 - i. Exhibit D: use of furniture, etc.

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- ii. 3 or 5 year lease: go for a 5 year lease with the option to end agreement with 6-12 month notice and 6-12 month option to extend lease
- iii. Summer space use
- iv. Outdoor field use: Agreement with St. Paul Park and Rec – Can we get permission that we use the space until 4:30 – 5pm. How is this coordinated, etc.?
- v. Financial reports: what is a realistic timeframe that we can expect to receive financials? Sept. 15 is not working. November 1?

4. Other Business

Meeting adjourned at 4:43pm