

# CyberVillage

A C A D E M Y

Inspiring, challenging, and preparing  
students on campus & online



## Board of Director's Meeting September 25, 2018 -- 4:30 pm to 6:00 pm

**Mission: Cyber Village Academy prepares students to meet the challenge of a rapidly changing world with confidence by helping them to become knowledgeable, caring, and active citizens who value academic rigor, integrity, self-reliance and compassion.**

Board members: Robyn Consoer, Emily Eggers, Frank Leo, Jim Morse, Lauren Odle, Melissa Onyango-Robshaw, Beth Samy

Also in Attendance: Nicole Rasmussen (ex officio), Joe Aliperto (ex officio), Nick Rice (ex officio), Elizabeth Knoll (ex officio), Andrew Notaras, Gerry Fuller

Absent: Cherie Neima

Meeting called to order by the reading of the Mission Statement at 4:35 by Beth Samy, President

1. Approval of Agenda: Robyn Consoer moved to approve, 2nd by Lauren Odle , Unanimously Approved
2. Approval of Minutes (8-28-18) Lauren Odle moved to approve, 2nd by Jim Morse , Unanimously Approved  
Approval of Minutes (9-17-18) Frank Leo moved to approve, 2nd by Melissa Onyango-Robshaw, Unanimously Approved
3. Public Comment  
Andrew would like to continue discussing the PTO time for Paras
4. Financial report (Joe Aliperto)
  - a. Monthly report (July & August) Melissa Onyango-Robshaw (treasurer) has reviewed financial statements, bank reconciliation report, journal entry report, payment register and period balance report for July 2018. Robyn Consoer moved to accept this report, 2nd by Jim Morse , Unanimously approved
  - b. Melissa Onyango-Robshaw (treasurer) has reviewed financial statements, bank reconciliation report, journal entry report, payment register and period balance report for August 2018. Lauren Odle moved to accept this report, 2nd by Melisa Onyango Robshaw, Unanimously approved
5. Administrators' reports
  - a. Director - day to day is going well. Enrollment is down. At 231 as of today but still 20 off where the budget was set at. Transportation has been an issue due to medical needs of the bus driver. Increase in spending on transportation due to this. Should have our bus driver back next week. 2 para and one SPED teacher position open. Still working with TTSP to sort out the money that may be due to us.
  - b. Assistant Director of Teaching & Learning – 504 students increase by four students. Total of 29 students have 504. Title 1 students will be identified by the end of the week and services for them may start next week. Two ELL students. One homeless student who is receiving transportation and food from us.

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- c. Special Education Director – 89 current SPED students. Last month we had 15 paras and one has left since then. Still have an open SPED position and 2 para positions open.
6. Contracts and employment agreements
  - a. LOE approvals – will be approving at the October meeting after changes are made
  - b. Service provider contracts – Lauren Odle moved to approve Right Response, LLC., for Social Work Services 2nd by Robyn Consoer, Unanimously Approved
  - c. Jim Morse moved to approve Advance Therapy, LLC. Contract for Social Work Services, 2nd by Melissa Onyango-Robshaw, Unanimously Approved
  - d. Lauren Odle moved to approve Advance Therapy Contract for Occupational Therapy, 2nd by Robyn Consoer, Unanimously Approved
  - e. Robyn Consoer moved to approve Sarah Roberts' contract for School psychologist, 2nd by Lauren Odle, Unanimously Approved
  - f. Frank Leo moved to approve Judy Larson Azar's contract for PI/TBI Contract 2nd by Melissa Onyango-Robshaw, Unanimously Approved
7. Budget Strategy Discussion
  - a. Q-Comp, Insurance 75/25 Split, Grading Days, Budget Reduction, Bus Sale
  - b. PTO, Salary reduction, Position shifting or reduction – Emily Eggers moved to approve 5 furlough days for the 4 admin staff who are not currently at 15 days, 2nd by Lauren Odle, Unanimously approved
  - c. Lauren Odle moved to approve authorization of up to \$2000 to be spent on marketing and if more than that the leadership team will be consulted, 2nd by Jim Morse, Unanimously Denied
  - d. Emily Eggers moved to approve authorization of up to \$2000 to be spent on marketing, 2nd by Melissa Onyango Robshaw, Unanimously Approved
8. Board Policy Review
  - a. New policy review – 2<sup>nd</sup> Reading
    - i. Transportation
    - ii. Grade Acceleration
    - iii. Record Retention
9. Other Business

Discussion of Salary subcommittee to address the salary schedule for teachers and PTO/rate for Paras  
Discussion of how to appoint a parent to fill the remaining term of the vacant seat on the board
10. Meeting Adjourned at 7:14

Next meeting: October 30, 2018

November 27, 2018  
December 18, 2018  
January 29, 2019  
February 26, 2019

March 26, 2019  
April 30, 2019  
May 28, 2019  
June 25, 2019 (if necessary)