

## Board of Director's Meeting March 27, 2018 -- 4:30 pm to 6:00 pm

**Mission: Cyber Village Academy prepares students to meet the challenge of a rapidly changing world with confidence by helping them to become knowledgeable, caring, and active citizens who value academic rigor, integrity, self-reliance and compassion.**

Board members present: Robyn Consoer, Christy Buxman, Lauren Odle, Cherie Neima, Cassie Lepp, Beth Samy, Frank Leo, Dave Barcus  
Absent Bilal Dameh

Also present David Glick (ex officio), Joe Aliperto (ex officio) Elizabeth Knoll, Nick Rice

Beth Samy opened the meeting at 4:31pm by the reading of the mission statement

1. Approval of Agenda – moved to approve by Lauren Odle, 2nd Christy Buxman, Unanimously approved
2. Approval of Minutes (2-27-18, 3-12-18) Christy Buxman moved to approve the minutes of 2/27/18 with the change that the special board meeting of 3/12/18 was not a closed meeting. Cassie Lepp 2<sup>nd</sup>, Unanimously approved. Christy Buxman moved to approve the minutes of 3/12/18 special meeting with the addition of the names of voters and their position, Robyn Consoer 2<sup>nd</sup>, Unanimously approved.
3. Public Comment - none
4. Board Business
  - a. Director - LOE approval and signed, \$105,000/annum, Christy Buxman moved to approve the hiring of Nicole Rasmussen per the LOE as of July 1, 2018. 2<sup>nd</sup> by Cassie Lepp Unanimously approved
  - b. Director transition plan - Starting April 3<sup>rd</sup> Ms. Rasmussen will be at CVA 2 days/week, for a total of 20 days an external contractor and will be paid \$8000 for the 20 days. Christy Buxman moved to approve the transition plan, 2<sup>nd</sup> by Cherie Neima, Unanimously approved
5. Financial report (Joe Aliperto)
  - a. Monthly report – Budget at 250 ADM, strong healthy cash balance as well as fund balance
  - b. Cassie Lepp (treasurer) has reviewed financial statements, bank reconciliation report, journal entry report, payment register and period balance report for February 2018. Robyn Consoer moved to accept this report, 2<sup>nd</sup> by Frank Leo, Unanimously approved
  - c. Budget planning – Has begun, raises and cuts balanced each other out, next year will only need to be tweaked
6. Administrators' reports
  - a. Director -
    - i. Current enrollment is holding steady, enrollment closes for this year after the first week of Q4. Next year enrollment is at 253, budget will be developed at 250 funding levels
    - ii. Staff changes, we are losing Emily Forti, gaining 2 new paras Kelly Dale and Smita Corporan as of 9 April
    - iii. Still need a bus driver
    - iv. 2 suspensions this month
    - v. Proposing a minor change to job description for Student Services Coordinator, from bachelor's degree required to bachelor's degree preferred. So moved by Robyn Consoer, 2<sup>nd</sup> by Cassie Lepp, Unanimously approved

# CyberVillage

A C A D E M Y

Inspiring, challenging, and preparing  
students on campus & online



- b. Assistant Director of Teaching & Learning
- c. Special Education Director
  - i. Deb Klein will not be returning next year
  - ii. Compliance and monitoring is complete, no findings of non-compliance
  - iii. Site visit 3/27/18 Lead Monitor will report by Jun 30, 2018
- 7. 2018-19 Enrollment progress – included in above director’s report
- 8. Stakeholder survey results - were very positive with some good suggestions for improvement
- 9. Authorizer (IQS) mid-year evaluation report – very positive based on site visits, no specific recommendations, continue current practices
- 10. Balancing the needs of SpEd students and regular ed students – encourage teachers to uniformly administer discipline policies even for Sped students, continue the development of Restorative Justice
- 11. Other business
- 12. Adjournment 6:01 by Beth Samy

Next meeting: April 24, 2018

May 29, 2018

June 26, 2018 (if necessary)