

## **Board of Director's Meeting** **December 19, 2017 -- 4:30 pm to 6:00 pm**

**Mission: Cyber Village Academy prepares students to meet the challenge of a rapidly changing world with confidence by helping them to become knowledgeable, caring, and active citizens who value academic rigor, integrity, self-reliance and compassion.**

Board members present: Robyn Consoer, Lauren Odle, Cherie Neima, Cassie Lepp, Bilal Dameh, Beth Samy, Frank Leo, Dave Barcus  
Absent: Christy Buxman

Also present: David Glick (ex officio), Joe Aliperto (ex officio), Andrew Notaras, Melissa Onyango-Robshaw

Meeting called to order at 4:30 by Beth Samy by the reading of the mission statement

1. Approval of Agenda – Moved to approve by Robyn Consoer 2<sup>nd</sup> by Cherie Neima - unanimously approved
2. Approval of Minutes (11-28-17) Moved to approve by Robyn Consoer, 2<sup>nd</sup> by Bilal Dameth - unanimously approved
3. Public Comment – none
4. Board Business
  1. Director search progress report – continue to meet, have found candidates on a variety of sites, currently 15 applications
  2. Narrowing the focus of the job description
  3. January meeting will filter applications and start setting up interviews
5. Financial report (Joe Aliperto)
  1. Monthly report – Finances are in line with budget, expectations, cash balance, no borrowing needs.
  2. Cassie Lepp (treasurer) has reviewed financial statements, bank reconciliation report, journal entry report, payment register and period balance report for November
  3. Moved to approve by Cassie Lepp 2<sup>nd</sup> by Cherie Neima - unanimously approved
6. Administrators' reports
  1. Director – enrollment flat, still in the 250s
    - i. staffing updates
      1. Smooth transition to a new Sped teacher

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2. Jillian gave notice
      3. Katie Cheese came on as a FT Sped teacher
      4. Cassie will pick up some students
    - ii. Attendance audit was done, will look to see their report and how to fit our system.
    - iii. No major discipline issues this month
  2. Assistant Director of Teaching & Learning
    - i. 1 new 504, working on a couple more –
    - ii. Title 1 continues normal programming
    - iii. Lost an ELL student for attendance reasons
    - iv. Homeless transportation
      1. We have been doing it correctly, providing and billing correctly
      2. Finances for charter schools is slightly different, tracking through Marss, money comes in 2 years later
  3. Special Education Director
    - i. 97 students receiving services, caseloads are being rearranged to fit with staffing
7. Building/Lease Issues
  1. No progress on lease issues, signage issues, transparency
8. Equity Committee presentation
  1. Audit data:
    - i. discrepancy in out of school suspensions, so will be worked on to be sure of equity
    - ii. achievement gap still an issue
    - iii. we are empathetic but not very proactive
    - iv. recommendations
      1. developing equity solutions in the school – choose focus areas, use tools to create action plan, implement action plan, monitor and reflect.
      2. Gain involvement from more parents and students
9. Study Center before breaks – do we want to close study center at noon on the last day for breaks?
  1. Adjust staffing to meet the students' needs but not hours
10. Other business
  1. Technology will present the plan in February meeting instead of January.
11. Adjournment at 6:05

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Next meeting: January 30, 2018

February 27, 2018

March 27, 2018

April 24, 2018

May 29, 2018

June 26, 2018 (if necessary)