

Board of Director's Meeting April 25, 2017 -- 4:30 pm to 6:00 pm

Mission: Cyber Village Academy prepares students to meet the challenge of a rapidly changing world with confidence by helping them to become knowledgeable, caring, and active citizens who value academic rigor, integrity, self-reliance and compassion.

Board members present: Robyn Consoer, Christy Buxman, Lauren Odle, Cherie Neima, Cassie Lepp, Beth Samy, Mary Jane Knowles,
Absent Frank Leo, Bilal Dameh

Also present: David Glick (ex officio), Joe Aliperto (ex officio), Gerry Fuller

Called to order by Beth Samy by the reading of the mission statement at 4:35pm

1. Approval of Agenda – Cassie Lepp moved to approve with the addition of moving item #7 to directly after public comment , 2nd by Christy Buxman, Unanimously Approved
2. Approval of Minutes (3-28-17) Christy Buxman moved to approve by, 2nd by Robyn Consoer, Unanimously Approved
3. Public Comment - none
4. 403(b) Plan Document Revisions (Gerry, Phyllis) needs to be updated to
 - a. Take off Lauren Odle as Administrator, change to “School director or Designee”
 - b. allow Roth IRAs
 - c. add Lincoln Investment
 - d. add Vermillion – American Funds as a current vendor
 - e. Robyn Consoer moved to approve changes to the CVA 403(b) Plan document, 2nd by Christy Buxman, Unanimously Approved
5. Board Business
 - a. Board development – none at this time
 - b. Restrictive procedures policy (3rd reading) moved to approve by Christy Buxman, 2nd by Cherie Neima, Unanimously Approved
 - c. Visitor policy (3rd reading) moved to approve by Lauren Odle, 2nd by Cassie Lepp, Unanimously Approved
6. Financial report (Joe Aliperto)
 - a. Monthly report – income is tracking higher than budget due to increased enrollment.
 - b. 75% finished with year, expenses are tracking as they ought
 - c. Healthy fund balance
 - d. Cassie Lepp (treasurer) has reviewed financial statements, bank reconciliation report, journal entry report, payment register and period balance report for March
 - e. moved to approve the report by Robyn Consoer, 2nd by Cassie Lepp, Unanimously Approved
 - f. 2017-18 budget summary – staffing plan only in the red by about \$13,000 which is acceptable. Draft budget should be able to be brought by next meeting. Will be based on 260 ADM

CyberVillage

A C A D E M Y

Inspiring, challenging, and preparing
students on campus & online



7. Administrators' reports
 - a. Director - 279 enrollment, growth primarily in Pascal; 2017-18 enrollment currently 271
 - b. New staff
 - i. Shannon Ileah has taken the receptionist position
 - ii. Emily Eggers is on maternity leave, Samantha Stewart is filling the long term sub for that position
 - iii. New Para Brandon Greenwaldt
 - c. Assistant Director of Teaching & Learning
 - i. 31 504 students
 - ii. 23 Title 1 students – mostly served by paraprofessionals under the direction of Language Arts teachers.
 - iii. Drivers Ed taking place now, serving 18 students, 11 from CVA
 - iv. Q Comp observation #3 has been completed
 - v. Teacher Re-Licensure team has met and is tracking with teachers needing re-licensure.
 - vi. Computer Care and Student Responsibility – Cyber team made presentation for advisors to share, forms for teachers to use when students return devices
 - vii. Dealing with complaints and hiring of new staff
 - d. Special Education Director
 - i. 95 students are currently receiving special education services
 - ii. 5 – 6 students are in evaluation for needs
 - iii. New para found, well qualified
 - iv. Interviewed a person for the current Sped teacher opening, would start next year.
 - v. Connecting with a school social worker possibility for next year
8. Board retreat follow-up
 - a. Revised strategic plan based on Board Retreat discussion - moved to approve by Mary Jane Knowles, 2nd by Robyn Consoer Unanimously Approved
9. Staffing plan for 2017-18 - moved to approve with some rearranging of percentages of Sped and Regular Ed paraprofessionals by Cherie Neima, 2nd by Cassie Lepp, Unanimously Approved
10. Other business – discussion and revision of job description for Behavior Specialist. Moved to approve by Mary Jane Knowles, 2nd by Cheri Neima, Unanimously Approved
11. Adjournment 5:41pm

Next meeting: May 30, 2017

June 27, 2017 (if necessary)