

# CyberVillage

A C A D E M Y

Inspiring, challenging, and preparing  
students on campus & online

## **Board of Director's Meeting** **August 27, 2013 -- 4:30 pm to 6:00 pm**

**Mission: Cyber Village Academy prepares students to meet the challenge of a rapidly changing world with confidence by helping them to become knowledgeable, caring, and active citizens who value academic rigor, integrity, self-reliance and compassion.**

**Members Present:** Megan Cole, Christy Buxman, Robyn Mesenbring, Justin Wewers, Misha Liang, Amanda Reding, absent Robert Kaufer

**Also in attendance:** David Glick, director, Lisa Hasledalen (finance), Phil Moye (IQS) , Patty McDonald (parent), Misha Liang (parent)

Opened by Robyn Mesenbring at 4:32

1. Approval of Agenda Christy Buxman moved to approve, 2<sup>nd</sup> by Megan Cole, Unanimously Approved
2. Approval of Minutes - Justin Wewers moved to approve minutes for 5-9-13 meeting, 2<sup>nd</sup> by Megan Cole. Unanimously Approved; Christy Buxman moved to approve minutes for 6-27-13 meeting, 2<sup>nd</sup> by Justin Wewers, Unanimously Approved
3. Public Comment – none
4. Board Business
  - a. Installation of new Directors – Christy Buxman moved to accept Patty McDonald for a 1 year term, 2<sup>nd</sup> by Justin Wewers, Unanimously Approved; Amanda Reding moved to accept Misha Liang for a 3 year term, 2<sup>nd</sup> by Justin Wewers, Unanimously Approved.
  - b. Election of officers
    - i. Christy Buxman nominated Amanda Reding for Secretary 2<sup>nd</sup> by Justin Wewers, Unanimously Approved
    - ii. Lauren Odle nominated Robyn Mesenbring for Vice Chair, 2<sup>nd</sup> by Christy Buxman, Unanimously approved
    - iii. Patty McDonald nominated Megan Cole for treasurer, 2<sup>nd</sup> by Robyn Mesenbring, Unanimously Approved,
    - iv. Christy Buxman nominated Patty McDonald Board Chair, 2<sup>nd</sup> by Robyn Mesenbring, Unanimously Approved.
  - c. Position to fill – community member became unavailable due to conflict of interest. Hope to have this filled by the September meeting. We will put it in the News From the Village, on the website and talk to contacts.
  - d. Board training: Where our money goes, where it comes from – financial training discussion of graph of these areas.
5. Financial report (Lisa Hasledalen, Megan Cole)
  - a. Monthly report – increased the fund balance by \$63,000
  - b. Operating budget ended May with \$27,466, General fund balance of \$27,737. Ended June with \$63,978, General Fund balance of \$63,710.

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- c. Megan Cole, treasurer, says that she has reviewed financial statements, bank reconciliation report, journal entry report, payment register and period balance report for May, June & July, 2013. Justin Wewers moved to approve the financial report, 2<sup>nd</sup> by Misha Liang, Unanimously Approved.
6. Director's report –
  - a. 1/3 of our school is now High School with 51 students. Current enrollment for the entire school is 158.
  - b. Up to 23 faculty and staff
  - c. Personnel issue resolution – went to binding mediation, but has not yet been finalized. It was all covered by our insurance, so there is no extra cost to the school. The responsibilities of the school have been completed.
  - d. Building – more space has been allotted to the high school in the basement. The stage has been set up for the bell program. The parent group is asking for some storage space. It can be accommodated in the basement spaces.
  - e. We have received many new books from Sobriety High and Talmud Torah. Some classroom sets
  - f. Fundraising – Target FB clicking is in full swing, Give to the Max goal is \$10,000. All individual fundraisers to go through the office.
7. Approvals
  - a. MMKR – the accountants for our audit firm. Megan Cole moved to approve this group as our accounting firm. 2<sup>nd</sup> by Patty McDonald, Unanimously Approved.
  - b. Parent/Student Handbook – updated annually. Misha Liang has offered to help us with future editing. Patty McDonald suggested some updated language for the family/school/student compacts. Maps need to be updated. A High School handbook is in process. Justin Wewers moved to approve the handbook, 2<sup>nd</sup> by Misha Liang, Unanimously Approved.
  - c. Employee Handbook – updated annually. Misha Liang suggests adding job descriptions to the handbook. Misha Liang Moved to accept the Handbook with the removal of the section of on Teaching and Learning to another booklet. 2<sup>nd</sup> by Patty McDonald
  - d. Employment agreements – Justin Wewers moved to accept the employment agreements, 2<sup>nd</sup> by Patty McDonald, Unanimously Approved
  - e. Title applications
8. Minnesota State High School League - \$100/year allows us to join the League in order to open up opportunities for High School students to participate in sports with other High Schools. Lauren Odle, 2<sup>nd</sup> by Amanda Reding to join the League. Unanimously Approved.
9. Other business - None
10. Adjournment - 5:56 by Robyn Mesenbring

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Next meeting:

September 24

October 22  
November 26  
December 17  
January 28  
February 25

March 25  
April 22  
May 27  
June 24 (if necessary for budget approval or other EOY business.)