

CyberVillage

A C A D E M Y

Inspiring, challenging, and preparing
students on campus & online

Board of Director's Meeting **May 28, 2013 -- 4:30 pm to 6:00 pm**

Mission: Cyber Village Academy prepares students to meet the challenge of a rapidly changing world with confidence by helping them to become knowledgeable, caring, and active citizens who value academic rigor, integrity, self-reliance and compassion.

Members Present: Robyn Mesenbring, Amanda Reding, Laurie Iwan, Lauren Odle, Justin Wewers, Christy Buxman, Megan Cole, Deb DeBruin, Robert Kaufer

Also present: David Glick (director), Lisa Hasledalen (finance), Phil Moy (IQS)

Meeting Called to order at 4:30 by Laurie Iwan

1. Approval of Agenda - Robyn Mesenbring moved to approve with additions, 2nd by Deb DeBruin, Unanimously Approved
2. Approval of Minutes (4-30-13) moved to approve with small changes by Deb DeBruin, 2nd by Robyn Mesenbring, and (5-9-13) Justin Wewers, 2nd by Robyn Mesenbring as amended, Unanimously Approved
3. Public Comment – none
4. Board Business
 - a. Board training – Committee met and did some governance training for members. The thoroughness of financial discussions at each meeting counts for some ongoing training. Further financial training is upcoming as changes are dealt with. The philosophy is to include training as an ongoing part of meetings. Documentation will be kept for auditing purposes.
 - b. Megan Cole moved to approve the plan to do in-house board training during meetings, 2nd by Justin Wewers, Unanimously Approved
5. Financial report
 - a. Monthly report – operating budget ended April with \$95, 944, General fund balance of \$95,620.
 - b. Megan Cole, treasurer, says that she has reviewed financial statements, bank reconciliation report, journal entry report, payment register and period balance report for March, 2013. Robyn Mesenbring moved to approve the financial report, 2nd by Justin Wewers, Unanimously Approved.
 - c. FY2014 Budget – cannot be finalized until we receive expansion approval – a special board meeting will be called before June 30.
6. Director's report
 - a. Enrollment update
 - i. 2012-13 – current enrollment stable since last meeting around 174, ADM 155+
 - ii. 2013-14 – currently 185 students enrolled
 - b. Grade expansion update – MDE asked for some more information and will give us notification soon. IQS supports the expansion based on our continuous positive growth.

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This impacts our budget, lease and staffing. We are working on the assumption that it will be approved.

- c. Lease update – Next year’s lease with Talmud Torah includes the room on the North side of the kitchen. Christy Buxman moved to allow David Glick to sign the lease once MDE’s approval for the grade expansion comes through, 2nd by Deb DeBruin, Unanimously Approved
 - d. Hiring update – we have secured a new Special Ed, Language Arts and Tech teachers. The gap still to fill is part time High School Language Arts and Biology teachers. In August an administrative assistant/receptionist position will be posted if the budget allows. Special education paras will be hired in August as well, based on student need.
 - e. Accreditation update – we have moved to candidate status. Evaluation will be next April.
 - f. Q-comp plan revision – moved to approve by Christy Buxman, 2nd Justin Wewers, Unanimously Approved.
7. Contracted services
- a. Occupational therapy – does not include a specific number of hours because it is part of Special Education and paid through Special Education funding. Justin Wewers moved to approve the continuation of services, 2nd by Christy Buxman, Unanimously Approved
 - b. Social work (Edify Youth) – increase from 10 to 12 hours Christy Buxman moved to approve the expansion of services, 2nd by Robert Kaufer, Unanimously Approved
8. Other business – none
9. Adjournment – 6:00pm

Next meeting: August 27