

# CyberVillage

A C A D E M Y

Inspiring, challenging, and preparing  
students on campus & online

## **Board of Director's Meeting** **April 30, 2013 -- 4:30 pm to 6:00 pm**

**Mission: Cyber Village Academy prepares students to meet the challenge of a rapidly changing world with confidence by helping them to become knowledgeable, caring, and active citizens who value academic rigor, integrity, self-reliance and compassion.**

**Members Present:** Robyn Mesenbring, Amanda Reding, Laurie Iwan, Lauren Odle, Justin Wewers, Christy Buxman, Megan Cole, Deb DeBruin

Members Absent: Robert Kaufer

**Also present:** David Glick (director), Lisa Hasledalen (finance)

1. Approval of Agenda – Robyn Mesenbring moved to approve the agenda, 2<sup>nd</sup> by Justin Wewers, Unanimously Approved
2. Approval of Minutes – moved to approve by Christy Buxman, 2<sup>nd</sup> by Amanda Reding, Unanimously Approved
3. Public Comment – none
4. Board Business
  - a. Policy development and readings – Laurie Iwan and Dave Glick will meet this summer to continue to work on this
  - b. Board training – full report will be brought at the next meeting.
5. Financial report
  - a. Monthly report  
CVA ended March with an operating balance of \$243,466, a cash balance of \$141,201 and savings of \$230,228. We may not need to borrow to cover the holdback as the legislature has been advancing more money of that holdback.  
  
Megan Cole, treasurer, says that she has reviewed financial statements, bank reconciliation report, journal entry report, payment register and period balance report for March, 2013 moved to approve by Christy Buxman, 2<sup>nd</sup> by Justin Wewers, Unanimously Approved
  - b. FY2014 Budget: strategy and proposal – Next meeting we will be able to approve the budget with changes
6. Director's report
  - a. Enrollment update
    - i. 2012-13 - up 20% at 174 students
    - ii. 2013-14 – 180 as of 4/30. Our budget will be based on a projected 175
  - b. Expansion update - MDE will notify of approval for the grade expansion from K-12 by May 13.

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- c. Lease update – David is still in negotiation with Talmud Torah for lease modifications as we expand our grades.
7. 2013-14 Calendar approval moved to approve for 2-8<sup>th</sup> grade, Dave will make another version to reflect HS online days. Moved by Christy Buxman, 2<sup>nd</sup> by Robyn Mesenbring, Unanimously Approved
8. Transportation proposal decision – Christy Buxman Moved to approve attached proposal #1 – 2D, 2<sup>nd</sup> by Justin Wewers, Unanimously Approved
9. Business & HR services contracts decision – Designs for Learning DD, JW
  - a. DD, JW approved DL contract
10. Insurance premium cost share decision – Lauren Odle moved to approve a 90%-10% split of cost share for insurance premiums, 2<sup>nd</sup> by Laurie Iwan. Motion did not pass. Megan Cole moved to keep the premiums covered at 100%, Justin Wewers 2<sup>nd</sup> motion approved.
11. 2013-14 Staffing; positions to be approved moved to approve by Lauren Odle, 2<sup>nd</sup> by Deb DeBruin, Unanimously Approved
  - a. 1.0 FTE Administrative Asst.
  - b. 1.0 FTE Tech teacher/PASCAL coord
  - c. 1.0 FTE MS Language Arts (Amanda moving to Gr. 4; Christy moving to Gr 2-3)
  - d. 0.5 FTE HS teacher (Language Arts and/or Biology)
  - e. 0.5 FTE HS coordinator (Justin)
12. Staff contract proposal – Robyn Mesenbring moved to approve as amended with updated dates, removed paragraph regarding personal & sick days and added wording regarding information privacy. 2<sup>nd</sup> by Christy Buxman, Unanimously Approved.
  - a. Sick days
  - b. Personal days
  - c. Extra-curricular activities
  - d. Extra duties
13. Other business – none
14. Meeting closed 7:10 Justin Wewers moved to hold an expulsion hearing plus manifestation determination for a Special Education High School student for a discipline violation 2<sup>nd</sup> by Megan Cole, Unanimously Approved
15. Adjournment 7:20pm

Next meetings: May 28  
August 27

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## Transportation Proposal

1. CVA continues to request that parents relinquish their right to school-provided transportation and continues to maintain the necessary signed documentation.
2. For families unable or unwilling to relinquish that right, CVA will provide the following options, which the parent must request in writing:
  - a) CVA will provide public transit bus passes for all students in Grades 7-12 living within the boundaries of the St. Paul school district and farther than two miles from the school.
  - b) CVA will contract with parents to provide transportation. CVA will reimburse the parent for miles traveled to and from the school at the mileage rate established by the federal government. This option is available for all students in Kindergarten through Grade 12 living within the boundaries of the St. Paul school district and farther than two miles from the school. This option applies only to parents transporting only their own children.
  - c) Parents may establish and manage their own carpools. Such carpools will not have their mileage reimbursed by the school. However, if the carpool has the vehicle(s) inspected by the State Patrol, the driver has a Type III license, and other requirements of Type III school buses are met, then mileage may be reimbursed through contract with the school. Mileage reimbursement is available for all students in Kindergarten through Grade 12 living within the boundaries of the St. Paul school district and farther than two miles from the school.
  - d) To transport students for whom the above options are not feasible, Cyber Village Academy will purchase a 10-passenger van suitable for transporting students. A paraprofessional with a Type III license will be hired and assigned to drive the van, as either a part para position or as a portion of a full-time paraprofessional position. This van can also be used for field trips and other work within the community