

# Cyber Village Academy

## Board of Director's Meeting

Members in attendance – Robert Rand (until 5:19), Robyn Mesenbring, Jeff Sprinkel, Robert Kaufer (until 5:40), Chris Orr, Lauren Odle, Laurie Iwan (arrived 4:45), Cherie Neima (until 5:05)

Absent – Deb DeBruin

Also in attendance - Randy Zipf – Minneapolis Office of New Schools, David Alley

Called to order February 28, 2012 -- 4:34 pm by Robert Kaufer, Chair

1. Approval of Agenda – moved by Robyn Mesenbring, 2<sup>nd</sup> by Chris Orr, Unanimously Approved
2. Approval of Minutes – moved by Lauren Odle, 2<sup>nd</sup> by Robert Rand, Unanimously Approved
3. Marketing and enrollment report – 141 students currently enrolled
4. Financial report – Robert Rand, treasurer has reviewed financial statements, bank reconciliation report, journal entry report, payment register and period balance report
  - a. \$300,000 line of credit available and we have just begun to access that
  - b. Weighted Average Daily Membership (WADM) is slightly higher than our current budget, meaning that we are still in positive fund balance planned for the end of the fiscal year. Motion to approve report by Robyn Mesenbring, 2<sup>nd</sup> by Chris Orr, Unanimously Approved
5. Director search report – discussion of top 2 candidates, motion by Cherie Neima, 2<sup>nd</sup> by Laurie Iwan to offer the director position to the recommended candidate, approved 6 – 1
6. Q Comp report – Robert Rand reported that we have an established site goal which involves Math, all teachers have classroom goals, and participate in a weekly 1 hour Professional Learning Community. The 1st round of teacher observations has been completed. A final report will be circulated via email. Laurie Iwan moved to allow the board to approve this report via email, 2<sup>nd</sup> by Robyn Mesenbring, Unanimously Approved
7. Board policies report –

A motion to accept Student Policy document and Inclusive Education Plan with implementation during 2012-2013 school year made by Robyn Mesenbring, 2<sup>nd</sup> by Robert Rand, Unanimously Approved

Gavel passed to Robyn Mesenbring 5:40

8. Director's report –

- a. Charter renewal process update – The CVA renewal application goes to Minneapolis School Board March 14<sup>th</sup>, with a vote on the 28<sup>th</sup>. Minneapolis anticipates Deep Collaboration meetings with all of their Charter schools in April, and in May the CVA 5 year contract will be discussed, particularly the performance assessment tool. Goal: 1 June signed contract with final approval by the end of June for a 5 year renewal.
- b. Employee handbook – will be discussed next meeting

9. Other business –

- a. Next meeting date and time: Tuesday March 27, 2012, 4:30-6:00 pm

10. Adjournment – by Robyn Mesenbring 5:49 pm