

Cyber Village Academy

Board of Director's Meeting

November 29, 2011

Attending Members: Lauren Odle, Robert Kaufer, Robyn Mesenbring, Robert Rand, Laurie Iwan, Jeff Sprinkel, Deb DeBruin 4:40

Also Present: Christy Buxman, Pam Young, Randy Zipf - Mpls Office of New Schools

Members Absent: Cherie Neima, Chris Orr

Called to order 4:35 by Robert Kaufer

1. Approval of Agenda – moved by Jeff Sprinkel to approve the agenda, seconded by Robyn Mesenbring, Unanimously Approved
2. Approval of Minutes – moved by Robyn Mesenbring to approve the October minutes, seconded by Rob Rand Unanimously Approved
3. Marketing and enrollment report – 130 students, Melissa and Lauren are tracking why students leave and how they hear of us
4. Financial report
 - a. Presented by Pam Young
 - b. Rob Rand, treasurer, has reviewed financial statements, bank reconciliation report, journal entry report, payment register and period balance report
5. Revised budget – based on more accurate figures – moved by Robyn Mesenbring to approve the revised budget, seconded by Lauren Odle, Unanimously Approved
6. Board policies report – postponed to next month
7. Director search report – resumes are being collected by the committee and will keep the posting until after winter break.
8. Director's report
 - a. IB/MYP Technology and High School Language Arts Teacher search

- b. Assurance of Compliance Coordinator Identities: moved by Jeff Sprinkel, seconded by Deb DeBruin, Unanimously Approved to designate the following coordinators:
 - i. Human Rights – Melissa Onyango-Robshaw
 - ii. Title IX – Chris Orr
 - iii. 504 - Melissa Onyango-Robshaw
 - c. MDE/ALCU Assurances – moved by Rob Rand, seconded by Jeff Sprinkel, and the board unanimously approved assurances that we will maintain religious neutrality at CVA.
 - d. Re-approval of CVA’s Total Special Education System (TSES) Guidebook moved by Deb DeBruin, seconded by Laurie Iwan, unanimously approved the continued use of our current TSES (Total Special Education System) Guidebook
 - e. Charter renewal process update – continues on schedule with emphasis on 5 year agreement
 - f. Employee handbook reviewed by Cindy Lavorato – board will review by next meeting.
9. Other business –
- a. Next meeting date and time: Tuesday December 20, 2011, 4:30-6:00 pm
10. Adjournment at 5:30 Unanimously approved