

# Cyber Village Academy Board of Director's Meeting

**October 25, 2011 -- 4:30 pm to 6:00 pm**

Attending Members: Chris Orr, Lauren Odle, Robert Kaufer, Cherie Neima, Robyn Mesenbring, Robert Rand, Laurie Iwan, Deb DeBruin, Jeff Sprinkel seated at 4:45

Also Attending: David Alley, Pamela Meade, Julie Werner, Pam Young

Called to order at 4:33 by Robert Kaufer

1. Approval of Agenda – moved by Robyn Mesenbring, 2<sup>nd</sup> by Laurie Iwan, Unanimously approved
2. Approval of Minutes – moved by Deb DeBruin, 2<sup>nd</sup> by Robert Rand, Unanimously Approved
3. Marketing and enrollment report – 131 students; 8 High School, 108 Fusion, 15 Pascal
4. Financial report
  - a. Presented by Pam Young
  - b. Rob Rand, treasurer, has reviewed financial statements, bank reconciliation report, journal entry report, payment register and period balance report
5. Audit report – presented by Julie Werner, MMKR. Jeff Sprinkel moved to approve the report, 2<sup>nd</sup> by Robyn Mesenbring, Unanimously Approved
6. Board policies report –Chris Orr is in process of determining which policies need review
7. Director search report – Job Description in process of being finalized and will be posted soon
8. Director's report – David Alley
  - a. Charter renewal process – report from Minneapolis Public Schools. Lauren Odle moved that the board give Robert Kaufer the authority to sign the one year agreement based on David's recommendation when remaining details have been worked out. 2<sup>nd</sup> by Deb DeBruin Unanimously Approved

- b. Director Professional Development Plan – David shared with board. Laurie Iwan moved to accept and approve, 2<sup>nd</sup> by Chris Orr, Unanimously Approved
  - c. Employee handbook to be reviewed by Cindy Lavorato (attorney)
- 9. High School report – will be sent via email
- 10. Other business – none
  - a. Next meeting date and time: Tuesday November 29, 2011, 4:30-6:00 pm
- 11. Adjournment – moved by Jeff Sprinkel, 2<sup>nd</sup> by Robyn Mesenbring, Unanimously Approved 5:44 pm