

CyberVillage

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Inspiring, challenging, and preparing
students on campus & online



Board of Director's Meeting August 25, 2020 -- 4:30 pm to 6:30 pm

Mission: Cyber Village Academy prepares students to meet the challenge of a rapidly changing world with confidence by helping them to become knowledgeable, caring, and active citizens who value academic rigor, integrity, self-reliance and compassion.

ZoomMeeting:

<https://zoom.us/j/93391416594?pwd=QTVxR2E0SGRIZkNcN0RkZnRyUSt6QT09>

Meeting ID: 933 9141 6594 Passcode: Rasmussen

Board members Present: Christy Buxman, Emily Eggers, Frank Leo, Jim Morse, Cherie Neima, Nicole Rasmussen, (ex officio), Joe Aliperto (ex officio), Rachel Rich, Nicky Bohm,

Absent: Robyn Consoer

1. Approval of Agenda
 - a. Emily Eggers moved to approve the August board meeting agenda, 2nd by Cherie
 - b. Christy Buxman Approved
 - c. Emily Eggers Approved
 - d. Frank Leo Approved
 - e. Jim Morse Approved
 - f. Cherie Neima Approved
2. Approval of Minutes (6-30-19)
 - a. Frank Leo moved to approve June minutes, 2nd by Cherie Neima
 - b. Christy Buxman Approved
 - c. Emily Eggers Approved
 - d. Frank Leo Approved
 - e. Jim Morse Approved
 - f. Cherie Neima Approved
3. Public Comment
4. Board Business
 - a. Installation of new members
 - i. Nicky Bohm
 1. Christy Buxman moved to install Nicky Bohm as a new board member, 2nd by Frank Leo
 2. Christy Buxman Approved
 3. Emily Eggers Approved
 4. Frank Leo Approved
 5. Jim Morse Approved
 6. Cherie Neima Approved
 - ii. Rachel Rich
 1. Christy Buxman moved to install Nicky Bohm as a new board member, 2nd by Frank Leo
 2. Christy Buxman Approved
 3. Emily Eggers Approved
 4. Frank Leo Approved
 5. Jim Morse Approved
 6. Cherie Neima Approved

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7. Nicky Bohm Approved
- b. Election of officers
 - i. Chair
 1. Frank Leo nominated Jim Morse, 2nd by Christy Buxman
 - a. Christy Buxman Approved
 - b. Emily Eggers Approved
 - c. Frank Leo Approved
 - d. Jim Morse Approved
 - e. Cherie Neima Approved
 - f. Nicky Bohm Approved
 - g. Rachel Rich Approved
 - ii. Vice Chair
 1. Christy Buxman nominated by Robyn Consoer, 2nd by Cherie Neima
 - a. Nomination dropped
 2. Emily Eggers nominated Nicky Bohm, 2nd by Frank Leo
 - a. Christy Buxman Approved
 - b. Emily Eggers Approved
 - c. Frank Leo Approved
 - d. Jim Morse Approved
 - e. Cherie Neima Approved
 - f. Nicky Bohm Approved
 - g. Rachel Rich Approved
 - iii. Secretary
 1. Nicky Bohm nominated Emily Eggers, 2nd by Christy Buxman
 - a. Christy Buxman Approved
 - b. Emily Eggers Approved
 - c. Frank Leo Approved
 - d. Jim Morse Approved
 - e. Cherie Neima Approved
 - f. Nicky Bohm Approved
 - g. Rachel Rich Approved
 - 2.
 - iv. Treasurer
 1. Christy Buxman nominated Frank Leo, 2nd by Nicky Bohm
 - a. Christy Buxman Approved
 - b. Emily Eggers Approved
 - c. Frank Leo Approved
 - d. Jim Morse Approved
 - e. Cherie Neima Approved
 - f. Nicky Bohm Approved
 - g. Rachel Rich Approved
 - c. Background check form for new member, IQS and Conflict of Interest form
 - i. Nicole will send these out
 5. Financial report (Joe Aliperto)
 - a. Monthly report June
 - i. The board has reviewed financial statements, bank reconciliation report, journal entry report, payment register and period balance report for June. Emily Eggers moved to accept this report, 2nd by Frank Leo.
 - a. Christy Buxman Approved
 - b. Emily Eggers Approved
 - c. Frank Leo Approved
 - d. Jim Morse Approved

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- e. Cherie Neima Approved
- f. Nicky Bohm Approved
- g. Rachel Rich Approved
- b. Monthly report July
 - i. The Board has reviewed financial statements, bank reconciliation report, journal entry report, payment register and period balance report for July. Emily Eggers moved to accept this report, 2nd by Cherie Neima.
 - a. Christy Buxman Approved
 - b. Emily Eggers Approved
 - c. Frank Leo Approved
 - d. Jim Morse Approved
 - e. Cherie Neima Approved
 - f. Nicky Bohm Approved
 - g. Rachel Rich Approved
 - c. Audit Update
 - d. PPP Loan Update
- 6. Administrators' reports
 - a. Director: Safe Learning Plan, Fall Guidance and Staffing
 - i. Enrollment: 289
 - ii. Covid guidance continues to change and the document will be updated and stakeholders notified as changes occur
 - b. Assistant Director of Teaching & Learning
 - i. Graduation went well
 - ii. Kindergarten Readiness program happened and got students in the building before the first day of school
 - c. Special Education Director
 - i. About the same # of students
 - ii. Hired 4 new paras
 - iii. Hired new SPED teacher
- 7. Contracts and employment agreements
 - a. New Staff
 - i. Anna Peterson – Spanish
 - ii. Chad Hanson – Music/Paraprofessional
 - iii. Cory Chesher - SPED
 - iv. Paraprofessionals – Kyle Guither, Nathan Bienas, Mary Karpinen, Nigel Andrews Sr.,
 - b. LOE approvals
 - i. Emily Eggers moved to approve the LOE for this year, 2nd by Nicky Bohm.
 - a. Christy Buxman Approved
 - b. Emily Eggers Approved
 - c. Frank Leo Approved
 - d. Jim Morse Approved
 - e. Cherie Neima Approved
 - f. Nicky Bohm Approved
 - g. Rachel Rich Approved
 - c. Service provider contracts
 - i. All Service Provider contracts are 2 year contracts, so they are the same from last year and were approved last year
- 8. Designation of Identified Official with Authority for the MDE External User Access Recertification System. The Minnesota Department of Education (MDE) requires that school districts annually designate an Identified Official with Authority to comply with State Access Control Security Standard 1.0 which states that all user

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access rights to Minnesota state systems must be reviewed and recertified at least annually. The Identified Official with Authority will assign job duties and authorize external user's access to MDE secure systems for their local education agency (LEA). The Director recommends the Board authorize Nicole Rasmussen to act as the Identified Official with Authority (IOwA) for the [Cyber Village Academy 4025-07](#).

- a. The Board authorizes Nicole Rasmussen as the Identified Official with Authority for the MDE External User Access Recertification System.

9. Handbook approval

- a. Student/Parent Handbook
 - i. Discipline Policy
 - ii. Dress Code
 - iii. Cherie Neima moved to approve the Student/Parent Handbook for the 2020-21 School year, 2nd by Nicky Bohm
 - a. Christy Buxman Approved
 - b. Emily Eggers Approved
 - c. Frank Leo Approved
 - d. Jim Morse Approved
 - e. Cherie Neima Approved
 - f. Nicky Bohm Approved
 - g. Rachel Rich Approved
- b. Employee Handbook
 - i. Title IX
 - ii. Christy Buxman moved to approve the Employee Handbook for the 2020-21 School year, 2nd by Cherie Neima
 - a. Christy Buxman Approved
 - b. Emily Eggers Approved
 - c. Frank Leo Approved
 - d. Jim Morse Approved
 - e. Cherie Neima Approved
 - f. Nicky Bohm Approved
 - g. Rachel Rich Approved
 - iii.

10. Other business

- a. Open Parent Position – Board can appoint
- b. Approval of the CVA Calendar
 - i. Christy Buxman moved to approve the 2020-21 CVA Calendar, 2nd by Cherie Neima
 - a. Christy Buxman Approved
 - b. Emily Eggers Approved
 - c. Frank Leo Approved
 - d. Jim Morse Approved
 - e. Cherie Neima Approved
 - f. Nicky Bohm Approved

11. Adjournment

- a. Emily Eggers moved to adjourn, 2nd by Nicky Bohm
 - a. Christy Buxman Approved
 - b. Emily Eggers Approved
 - c. Frank Leo Approved
 - d. Jim Morse Approved
 - e. Cherie Neima Approved
 - f. Nicky Bohm Approved
- b. Adjourned 6:47pm

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Next meeting: September 29, 2020

October 27, 2020
November 17, 2020
December 15, 2020
January 26, 2021
February 23, 2021

March 30, 2021
April 27, 2021
May 25, 2021
June 29, 2021 (if necessary)