

# CyberVillage

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## Safe Learning Plan for Cyber Village Academy 2021-2022 School Year

Cyber Village Academy is committed to providing a safe and healthy workplace for all our staff and students. To ensure we have a safe and healthy workplace, Cyber Village Academy has developed the following COVID-19 Preparedness Plan in response to the COVID-19 pandemic. Staff are all responsible for implementing this plan. Our goal is to mitigate the potential for transmission of COVID-19 in our workplaces and communities, and that requires full cooperation among all stakeholders. Only through this cooperative effort can we establish and maintain the safety and health of all persons in our CVA community.

The Safe Learning Plan is administered by Nicole Rasmussen, Director and Nick Rice, Assistant Director who maintains the overall authority and responsibility for the plan. However, all stakeholders are equally responsible for supporting, implementing, complying with and providing recommendations to further improve all aspects of this COVID-19 Preparedness Plan. Cyber Village Academy's staff have our full support in enforcing the provisions of this plan.

Our staff and students are our most important assets. Cyber Village Academy is serious about safety and health and protecting all. Stakeholder involvement is essential in developing and implementing a successful COVID-19 Preparedness Plan.

Cyber Village Academy's COVID-19 Preparedness Plan follows the COVID-19 Universal Guidance for Prevention in Schools developed by the state of Minnesota, available at the [Stay Safe Minnesota website \(https://staysafe.mn.gov\)](https://staysafe.mn.gov), which is based upon Centers for Disease Control and Prevention (CDC) and Minnesota Department of Health (MDH) guidelines for COVID-19, Minnesota Occupational Safety and Health Administration (MNOSHA) statutes, rules and standards, and Minnesota's relevant and current executive orders. COVID-19 vaccination among teachers, staff, families and eligible students 12 years or older is recommended. Stakeholders are encouraged to talk to their health professionals in regard to receiving the COVID-19 vaccination. Additional information regarding vaccination can be found from MDH at <https://www.health.state.mn.us/diseases/coronavirus/vaccine/index.html>. In addition, testing is recommended on a regular basis for students and staff who are returning to school. CVA will have testing available onsite for staff and testing kits that can be sent home with "symptomatic" students. Additional information regarding testing can be found at: <https://www.health.state.mn.us/diseases/coronavirus/schools/testing.html#recs>.

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A C A D E M Y

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The following requirements will be addressed by Cyber Village Academy and CVA will consider additional recommendations and adopt additional requirements that appropriately address COVID-19 mitigation strategies CVA deems necessary.

- **Health screening, isolation, and quarantine**
- **Hand hygiene practices and respiratory etiquette**
- **Cleaning and disinfecting**
- **Face coverings**
- **Visitors**
- **Ventilation (Air Quality)**

## **Health screening, isolation, and quarantine**

Students, families and staff have been informed of and encouraged to self-monitor for signs and symptoms of COVID-19. The following policies and procedures are being implemented to assess staff, student and other visitor health status prior to entering the building and for students and staff to report when they are sick or experiencing symptoms. Cyber Village Academy has also developed a plan to advise staff, students and other visitors to leave the facility if their responses to health screening indicate they have tested positive for COVID-19, are experiencing [influenza](#) or [COVID-19](#) symptoms, or have been identified as a close contact.

Cyber Village Academy will follow specific guidance as provided by CDC and MDH.

Guidance for COVID-19 Prevention in K-12 Schools: Staying Home When Sick and Getting Tested ([www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/k-12-guidance.html#staying-home](http://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/k-12-guidance.html#staying-home))

Nicole Rasmussen, Director and Nick Rice, Assistant Director will work with staff and families and follow the guidance provided by CDC and MDH to help ensure that all staff and students quarantine or isolate as required by guidance.

Cyber Village Academy has also implemented a policy consistent with CDC and MDH guidance for identifying and communicating with staff and students who may have been exposed to a person with COVID-19 at their workplace and requiring them to quarantine for the required amount of time. CVA will follow the Decision Tree for People in Schools, Youth and Child Care Programs ([www.health.state.mn.us/diseases/coronavirus/schools/exguide.pdf](http://www.health.state.mn.us/diseases/coronavirus/schools/exguide.pdf))

Communication will be direct with any individual/parent/guardian who may be identified by the Decision Tree as a close contact. CDC and MDH guidelines will be followed for return to the building or programming. Quarantines for close contacts will consider a number of variables and a quarantine may be required up to 14 days.

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A C A D E M Y

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## Hand Hygiene Practices:

Cyber Village Academy has implemented a policy to provide instruction, signage, facilities, and supplies to encourage regular handwashing and sanitizing. This policy is consistent with [MDH: Hand Hygiene \(www.health.state.mn.us/people/handhygiene/index.html\)](http://www.health.state.mn.us/people/handhygiene/index.html).

Hand Washing: Sinks are available in most classrooms, in addition bathroom breaks will be scheduled and part of a regular routine to maintain on-going hand sanitation. Signs are hung throughout the building reminding of proper handwashing, along with verbal reminders for students to wash hands throughout the day.

Hand Sanitizing Stations are throughout the building: Verbal reminders for when we leave and enter spaces will be given with adults modeling behavior that is expected.

Lunch time: before and after sanitizing practices are put into place with verbal reminders

Sanitizing is expected for all community members who enter the building throughout the day.

### Additional Resources:

- Guidance for COVID-19 Prevention in K-12 Schools: Handwashing and Respiratory Etiquette [www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/k-12-guidance.html#handwashing](http://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/k-12-guidance.html#handwashing)
- Hand Hygiene [www.health.state.mn.us/people/handhygiene/index.html](http://www.health.state.mn.us/people/handhygiene/index.html)

## Cleaning and Disinfecting:

Cyber Village Academy has implemented a regular schedule and checklist for cleaning and disinfecting commonly touched surfaces (workstations, keyboards, telephones, handrails, doorknobs, etc.), shared items, shared equipment, and high traffic areas. Cyber Village Academy will continue to perform other routine environmental cleaning according to established schedules and procedures. Appropriate and effective cleaning and disinfecting supplies have been purchased and are available for use in accordance with product labels, safety data sheets and manufacturer specifications, and are being used with required personal protective equipment for the product. This policy is consistent with CDC: Cleaning Your Facility ([www.cdc.gov/coronavirus/2019-ncov/community/disinfectingbuilding-facility.html](http://www.cdc.gov/coronavirus/2019-ncov/community/disinfectingbuilding-facility.html)) and the U.S. Environmental Protection Agency's (EPA) List N for products that meet EPA's criteria for use against SARS-CoV-2. See EPA's List N: Disinfectants for Use Against SARS-CoV-2 ([www.epa.gov/pesticide-registration/list-n-disinfectants-coronavirus-covid-19](http://www.epa.gov/pesticide-registration/list-n-disinfectants-coronavirus-covid-19)).

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A C A D E M Y

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CVA will follow the following guidelines for cleaning spaces throughout the building. A professional cleaner will be used throughout the building on a regular basis, cleaning classrooms, bathrooms, hallways and other high traffic areas. In addition to regular cleaning, staff and students will be doing regular cleaning of high touch surfaces throughout the day. Desks, door knobs, etc. will be cleaned. When students enter and exit the space they will be reminded to wipe down their area to assist in maintaining a clean and safe environment. Staff will clean and sanitize the area and items that are used throughout the day at the end of the day. There will be spaces for items that need to be sanitized located in classrooms that will be sanitized before they are used again.

## **UPDATE 2/4/2022 – Cleaning Protocols**

The CDC has modified (reduced) their recommendations for Cleaning Procedures in Schools. CVA is adopting these new cleaning protocols.

**Classroom Cleaning Requirement:** Clean the common surfaces in your teaching space once in the morning before students arrive using the staff spray bottle. If you would like to spray desks more than this, during lunch may be the next best time.

**Lunchroom Cleaning:** Continue to use Adult Spray Bottles on tables before lunch. Do not need to clean the benches anymore. Continue to use Student Spray Bottle between lunches, asking the students to help wipe off tables.

**Other Routine Cleaning of High Touch Surfaces:** Will take place in the evening with the janitorial crew.

Here is the CDC Guidance

Documentation: <https://www.health.state.mn.us/diseases/coronavirus/schools/schoolrecs.pdf>

## **Face Coverings:**

Face coverings are required in the building. Regardless of vaccination status, face coverings will be required. Medical and religious exemptions will be considered on a case by case basis. For exemption, community member must submit the following document for review ([Medical/Religious Exemption Form](#)). In the event that a community member is exempt from a face covering, they will be required to wear a face shield as an alternative measure of protection.

Additional Guidance:

Consistent and correct mask use:

CDC: Guidance for COVID-19 Prevention in K-12 Schools: Consistent and Correct Mask Use

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[www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/k-12-guidance.html#mask-use](https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/k-12-guidance.html#mask-use)

Universal indoor masking is recommended for all people in the school setting (ages 2 years and older), including teachers, staff, students, and visitors to schools, regardless of vaccination status. In general, people do not need to wear masks when outdoors. However, particularly in areas of substantial to high transmission, CDC recommends that people aged 2 years and older who are not fully vaccinated wear a mask in crowded outdoor settings or during activities that involve sustained close contact with other people who are not fully vaccinated.

## **Physical Distancing and cohorts:**

Physical distancing will be maintained whenever possible in the building. Staff and students will work to maintain 3-6 feet of physical distancing throughout the day whenever possible.

Staff and students may alter their activities and movement in the building to maintain 3 feet of physical distancing between students and 6 feet between students and staff. No one will be excluded from in-person learning to maintain a minimum distance requirement. Staff will assist students in finding alternate activities or spaces to participate in a least restrictive environment.

Cohorts will be maintained when it does not interfere with the ability for students to receive a high-quality educational experience. Cohorts will be done in an equitable way, ensuring that it does not perpetuate academic, racial or other tracking, as described in the [U.S. Department of Education COVID-19 Handbook, Volume 1](#).

## **Additional Resources:**

CDC: Guidance for COVID-19 Prevention in K-12 Schools: Physical Distancing  
<https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/k-12-guidance.html#physical-distancing>

## **Visitors:**

CVA will not be monitoring all visitors. Nonessential visitors will be limited. CVA will continue to monitor information from CDC and MDH and review rules for all visitors and family engagement activities.

School visitors or Non-CVA students who are interested in enrolling at Cyber Village and would like to either visit within the classroom for a day or half-day, must present their vaccination card showing full vaccination with both doses (single dose for Johnson & Johnson) being administered more than 14 days before the visit date, or present the results of a negative COVID-19 test administered less than 72 hours before the visit date.

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In the event there is moderate-to-high COVID-19 community transmission, no visitors will be allowed in the school building without prior approval from administration.

## **Air Quality:**

Cyber Village Academy has increased the air exchange to the maximum level for our HVAC system to work properly and recycle air through the system. Air purifiers have also been purchased for spaces that do not have air exchange or windows that can be opened to help with any air quality concerns.

**The universal guidance and other industry-specific recommendations are available at the Stay Safe Minnesota website (<https://staysafe.mn.gov>).**

**Please note: The Safe Learning Plan will be reviewed and monitored throughout the school year. We will update the plan accordingly based on the guidance from CDC, MDH, and MDE. The Cyber Village Academy Board of Directors will approve initial plan with guidance for administration to stay in compliance and make necessary changes to plan to maintain the health and safety of all.**

Certified by:



**August 24, 2021**

**Cyber Village Academy Director**

*Board of Directors Approval August 24, 2021*