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Safe Learning Plan for Cyber Village Academy
2021-2022 School Year

Cyber Village Academy is committed to providing a safe and healthy workplace for all our staff and students. To ensure we have a safe and healthy workplace, Cyber Village Academy has developed the following COVID-19 Preparedness Plan in response to the COVID-19 pandemic. Staff are all responsible for implementing this plan. Our goal is to mitigate the potential for transmission of COVID-19 in our workplaces and communities, and that requires full cooperation among all stakeholders. Only through this cooperative effort can we establish and maintain the safety and health of all persons in our CVA community.

The Safe Learning Plan is administered by Nicole Rasmussen, Director and Nick Rice, Assistant Director who maintains the overall authority and responsibility for the plan. However, all stakeholders are equally responsible for supporting, implementing, complying with and providing recommendations to further improve all aspects of this COVID-19 Preparedness Plan. Cyber Village Academy's staff have our full support in enforcing the provisions of this plan.

Our staff and students are our most important assets. Cyber Village Academy is serious about safety and health and protecting all. Staff involvement is essential in developing and implementing a successful COVID-19 Preparedness Plan. We have involved our stakeholders in this process by: receiving feedback throughout the 20-21 school year in regard to cleaning protocols, PPE needed, space concerns, and ongoing needs throughout the school year..

Cyber Village Academy's COVID-19 Preparedness Plan follows the COVID-19 Universal Guidance for All Businesses and Entities (PDF) (staysafe.mn.gov/assets/covid-19-universal-guidance-for-all-businesses-and-entities_tcm1152-480317.pdf) developed by the state of Minnesota, available at the Stay Safe Minnesota website (https://staysafe.mn.gov), which is based upon Centers for Disease Control and Prevention (CDC) and Minnesota Department of Health (MDH) guidelines for COVID-19, Minnesota Occupational Safety and Health Administration (MNOSHA) statutes, rules and standards, and Minnesota's relevant and current executive orders. The following requirements will be addressed by Cyber Village Academy and CVA will consider additional recommendations and adopt additional requirements that appropriately address COVID-19 mitigation strategies CVA deems necessary.

- **Health screening, isolation, and quarantine**
- **Hand hygiene practices**
- **Cleaning and disinfecting**
- **Additional COVID Mitigation Practices: face coverings and ventilation**

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Health screening, isolation, and quarantine

Students, families and staff have been informed of and encouraged to self-monitor for signs and symptoms of COVID-19. The following policies and procedures are being implemented to assess staff, student and other visitor health status prior to entering the business and for workers to report when they are sick or experiencing symptoms. Cyber Village Academy has also developed a plan to advise staff, students and other visitors to leave the facility if their responses to health screening indicate they have tested positive for COVID-19, are experiencing COVID-19 symptoms, or have been identified as a close contact.

Cyber Village Academy has implemented measures to ensure that sick or COVID-19 positive staff and students isolate until they are no longer infectious, according to applicable MDH guidance.

Visit If You Are Sick: COVID-19 (www.health.state.mn.us/diseases/coronavirus/sick.html).

Nicole Rasmussen, Director and Nick Rice, Assistant Directory COVID will work with staff and families and follow the guidance provided by MDH to help ensure that all staff and students isolate as required by guidance.

Cyber Village Academy has also implemented a policy consistent with MDH guidance for identifying and communicating with staff and students who may have been exposed to a person with COVID-19 at their workplace and requiring them to quarantine for the required amount of time.

See Close Contacts and Tracing: COVID-19 (www.health.state.mn.us/diseases/coronavirus/close.html) and Quarantine Guidance for COVID-19 (PDF) (www.health.state.mn.us/diseases/coronavirus/quarguide.pdf).

Communication will be direct with any individual who may be a close contact with an individual who has tested positive. MDH guidelines will be followed for return to the building or programming.

Hand Hygiene Practices:

Cyber Village Academy has implemented a policy to provide instruction, signage, facilities, and supplies to encourage regular handwashing and sanitizing. This policy is consistent with MDH: Hand Hygiene (www.health.state.mn.us/people/handhygiene/index.html).

Hand Washing: Sinks available in classrooms and bathrooms, signs are hung throughout the building reminding of proper handwashing, along with verbal reminders for students to wash hands throughout the day.

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Hand Sanitizing Stations are throughout the building: Verbal reminders for when we leave and enter spaces will be given with adults modeling behavior that is expected.

Lunch time: before and after sanitizing practices are put into place with verbal reminders

Sanitizing is expected as students enter the building.

Cleaning and Disinfecting:

Cyber Village Academy has implemented a regular schedule and checklist for cleaning and disinfecting commonly touched surfaces (workstations, keyboards, telephones, handrails, doorknobs, etc.), shared items, shared equipment, and high traffic areas. Cyber Village Academy will continue to perform other routine environmental cleaning according to established schedules and procedures. Appropriate and effective cleaning and disinfecting supplies have been purchased and are available for use in accordance with product labels, safety data sheets and manufacturer specifications, and are being used with required personal protective equipment for the product. This policy is consistent with CDC: Cleaning Your Facility (www.cdc.gov/coronavirus/2019-ncov/community/disinfectingbuilding-facility.html) and the U.S. Environmental Protection Agency's (EPA) List N for products that meet EPA's criteria for use against SARS-CoV-2. See EPA's List N: Disinfectants for Use Against SARS-CoV-2 (www.epa.gov/pesticide-registration/list-n-disinfectants-coronavirus-covid-19).

CVA will follow the following guidelines for cleaning spaces throughout the building. A professional cleaner will be used throughout the building on a regular basis, cleaning classrooms, bathrooms, hallways and other high traffic areas. In addition to regular cleaning, staff and students will be doing regular cleaning of high touch surfaces throughout the day. Desks, door knobs, etc. will be cleaned. When students enter and exit the space they will be reminded to wipe down their area to assist in maintaining a clean and safe environment. Staff will clean and sanitize the area and items that are used throughout the day at the end of the day.   There will be spaces for items that need to be sanitized located in classrooms that will be sanitized before they are used again.

Additional COVID-19 Mitigation Practices (optional—as needed)

Face Coverings:

Face coverings are not required in the building. It is **strongly recommended** that if students or staff are working less than 3 feet apart while indoors they wear a mask. If a student is **mixing cohorts it is recommended** that students wear a mask. If a student or staff member is unvaccinated it is recommended that they wear a mask as they feel appropriate.
Additional Guidance:

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Face coverings are not required in the building for those who are **fully vaccinated**. Face coverings are recommended by MDH and CDC in certain situations.

Please read and click here for more information: A person is fully vaccinated for COVID-19 when they have had two doses of vaccine in a two-dose series or one dose in a one-dose series, and it has been at least two weeks since the final dose of vaccine. Visit About COVID-19: For fully vaccinated people.

It is not required for people who are **unvaccinated** to wear face coverings at CVA. It is **strongly recommended** that if a staff and students have not been vaccinated that they wear a face covering indoors or outdoors when social distancing cannot be maintained.

Social Distancing:

Social distancing will be maintained whenever possible in the building. Staff and students will work to maintain 3 feet of social distancing throughout the day during various activities. In the event that social distancing cannot be maintained it is recommended that staff and students wear a face covering if unvaccinated.

Staff and students may alter their activities and movement in the building to maintain 3 feet of social distancing as they feel appropriate. Staff will assist students in finding alternate activities or spaces to participate in a least restrictive environment.

Air Quality:

Cyber Village Academy has increased the air exchange to the maximum level for our HVAC system to work properly and recycle air through the system. Air purifiers have also been purchased for spaces that do not have air exchange or windows that can be opened to help with any air quality concerns.

The universal guidance and other industry-specific recommendations are available at the Stay Safe Minnesota website (https://staysafe.mn.gov).

Please note: The Safe Learning Plan will be reviewed and monitored throughout the summer and school year. We will update the plan accordingly based on the guidance from MDH, CDC and MDE.

Certified by:

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June 21, 2021
Cyber Village Academy Director